

STAFF COUNCIL

Institute of Medicine and Public Health

MEETING MINUTES

Date: Wednesday, January 24, 2018
Location: IMPH Board Room; 2525 WEA 6th floor

1. Meeting Objectives:

- a. Updates: Carol Haas, HR Compensation Panel, Open House
- b. Open discussion: Staff Council Budget, Lunch and Learn

2. Attendees:

- a. Council members: Danielle Ndi, Dale Plummer, Claire Posey, Cindy Khoury, Kathryn Goggins, Amanda Harding, Holly Cassell, Lena Hussein,
- b. Operational leaders: Sanel Filipovic (ex officio)

3. Notes:

Minutes submitted and approved

4. Agenda:

Compensation/HR Topics

HR Panel, Sanel

Provide a list of questions with open discussions.

Amanda will work on questions by the end of the week. Suggested that council asks coworkers what they would be interested in learning.

Open House/Passport

Write proposal on what staff would like to see for leadership approval. Sanel suggested summarizing why this is important to make it an easier sell.

Staff Council Budget -Approx 4k.

Under guidance from leadership Council cannot create own events, but can propose ideas for leadership approval with a separate group managing the event. Amanda and Kathryn will work with Dr. Hartman to discuss how to use the funds. Suggestions included improving lactation/multi-purpose room furniture, or offering it to fund events to other action groups. Discussion included adjusting charter. Currently the charter gives the appearance Staff Council can be an action committee. Questions arose on how action group committee would be created and a concern that all groups be represented efficiently.

Lunch and Learn

Create google doc. Revisit the list of items from the Coffee with the Council. Amanda has and will review. Other suggestions include career development-groups at VU or external groups have presented for other departments and may be an option. Suggested to provide food for lunch and learns.