

HIDI Registry and Biorepository Oversight Committee Overview

Purpose: The HIDI Registry and Biorepository Oversight Committee (HRBOC) will serve as an independent oversight committee to mediate the following: initial denial of request for samples, competing request for samples, misuse of HIDI resources, and other circumstances requiring an independent review of HIDI resources.

Objectives:

1. Review investigator proposals for HIDI resources in the circumstances outlined above (Registry and/or Biorepository Samples) at HRBOC meetings as needed.
2. Arbitrate any conflicts between investigators and HIDI leadership over HIDI resources and/or recognition.
3. Arbitrate any competition for HIDI resources between investigators.
4. As a diverse group of investigators at VU/VUMC, the HRBOC may also provide suggestions for collaboration for proposed projects with other investigators across campus.

Procedures:

1. The HRBOC will meet on an as needed basis as conflicts arise regarding access to HIDI resources.
2. Any mediation done by HRBOC will include review of Research Proposal Form (and/or Progress Report Forms) submitted by the investigator and a Sample Background Form submitted by HIDI administration.
3. Prioritization of research for limited patient samples will be based on the following information:
 - a. Involvement of investigator in VU/VUMC research organizations, in particular the HIDI research group and VCI
 - b. Collaboration of the project with other VU/VUMC researchers
 - c. Innovation of the proposed project
 - d. Funding of the proposed project
 - e. Proposed outcomes of the research with priority of projects leading to additional funding
 - f. Rarity of the requested resource, as will be detailed by HIDI administration on the Sample Background Form
4. All decisions of the HRBOC are valid for 1-year after approval. If investigators are found to be in violation of HIDI and HRBOC guidelines, the decision may be revoked and no additional HIDI resources provided to the investigator.
5. All decisions require a majority vote for approval.

Composition: The HRBOC will consist of diverse investigations across the VU/VUMC campus who are not HIDI researchers and not expected to utilize HIDI resources. This will help maintain independent and unbiased review of research requests. In the event a HRBOC researcher is listed as a collaborator on a research proposal, she/he will excuse her/himself from the review and voting process. HRBOC membership is voluntary and members are selected by HIDI leadership with no term limit.