

Dear Practicum Student:

Welcome to Vanderbilt Psychiatric Hospital! We look forward to hosting your educational experience. The goal of the practicum experience is to educate nursing students while assuring the safety of our patients, families and visitors. Please review the Frequently Asked Questions below. For additional information please contact your school representative or preceptor.

What should I wear? Uniform guidelines are provided by each school. Reminders include: ID badges are worn above the waist, school patches should be attached to a scrub top and worn above the waist, long hair is worn up (off the collar), tattoos are covered, and scrub top/bottoms are worn for each clinical (no t-shirts). Lab coats should not be worn on the units.

What are the standards of conduct? A scope of practice has been provided for this experience. If a sensitive situation arises, you may be asked to step outside of the patient care area. In the event of an emergency, your preceptor will provide you with further directions.

Where should I park? All parking questions should be directed to the [Parking Office](#).

How will I get a name badge? Follow instructions from Student Placement on how to pick up your VUMC badge from your school or the VUMC Badge Office before your first day. A VUMC issued badge is a requirement for practicum students at VPH. You will not be allowed on the unit without a VUMC issued badge. At the end of your experience, please return the badge to the Nursing Education office (VPH 2nd Floor, Suite 2071A).

Where will I meet my preceptor? Your assigned preceptor will provide you with information regarding where and when to meet.

What do I do if I cannot access eStar? Send an email indicating your concern, including your name, school, and practicum location to student.placement@vumc.org. Student Placement will work quickly to resolve any issues; **please do not submit a Pegasus ticket**. The help desk can be reached at 615-343-HELP and is a great resource if you forget your password.

Who should I contact with scheduling concerns? If you are having trouble meeting the school requirements, please contact your school.

Enjoy your time at Vanderbilt Psychiatric Hospital.

Ugur Barut Ed.D, MSN, RN, PMH-BC
Nursing Education & Professional Development

**Vanderbilt
Psychiatric Hospital**

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