



How to Earn CE for Elsevier Clinical Skills

Step 1: Login

- Go to the Elsevier **Clinical Skills (formerly Mosby's)**
- Click on **Login** (located in upper right-hand corner of page)
 - Sign In box will appear
 - Login: enter your VUMCID
 - Password: hello

A screenshot of the 'Sign In' form on the Elsevier Clinical Skills website. The form has a blue background and white text. At the top, it says 'Sign In for full access'. Below this are two input fields: 'Login' and 'Password'. At the bottom left, there is a link for 'Forgot Password?'. At the bottom right, there is an orange 'Login' button.

- ****If you wish to change your password, do the following:
 - Click on your name in the upper right corner of the Home Page.
 - Select '*Profile*' from the menu choices. The My Profile screen displays.
 - Click '*Change Password*'. The Change Password screen displays.
 - Enter the password you are presently using in the Current Password
 - Enter the password you want to use in the New Password and Confirm Password
 - Passwords must contain at least eight characters, with both letters (lowercase or capital) and at least one number.
 - Click '*Submit*'. The Change Password screen refreshes. A confirmation message displays at the top of the screen.

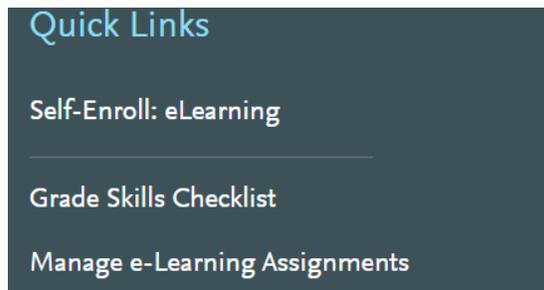
Step 2: Self-enroll

- Access desired lesson(s)/skill(s) one of the following ways:
 - Click on **eLearning tab** (located at top of page)
 - Select 'Self-enrollment' from the eLearning tab drop down box of menu items.



OR

- Click on **Quick Links** (located in column on left of page)
 - Select 'Self-Enroll: eLearning'



- The **'Assigned Items' screen appears**

Assigned Items

Assigned Items | eLearning Self Enroll

Modules containing eLearning lessons have been made available for self-enrollment to various levels of your organization. To enroll in a course or view lessons within the module:

Click the Enroll link for the module.

The Self Enroll pop-up displays. Use the functionality on the Self Enroll pop-up to review and select lessons within the module.

Note: To remove incomplete lesson in which you have self-enrolled, access the Assigned Items tab and click the Remove link for that lesson.

You may locate Modules having specific lesson by search criteria below

Search for Lesson Name: [List Modules](#)

Source	Module Name		
All Users	Elsevier CE Skills	713 lesson(s) 2 enrolled	Enroll

- **Select 'eLearning Self Enroll' tab**
- **To enroll in a course or view available CE lessons**
 - **click 'Enroll' for 'All Users—Elsevier CE Skills'**
 - **A 'Self Enroll' screen will appear**

Self Enroll

[List Modules](#)

<input type="checkbox"/>	Thoracic Vent (Thora-Vent) - CE
<input type="checkbox"/>	Thoracic Vent (Thora-Vent): Advanced Practice - CE
<input type="checkbox"/>	Thrombotic Thrombocytopenic Purpura Management (Oncology) - CE
<input type="checkbox"/>	Tonometry - CE
<input type="checkbox"/>	Tonometry: Advanced Practice - CE
<input type="checkbox"/>	Tooth Preservation - CE
<input type="checkbox"/>	Tourniquet Application for Hemorrhage Control - CE
<input type="checkbox"/>	T-Piece Adapter for Intubated Patients - CE
<input type="checkbox"/>	Tracheostomy Care and Suctioning: Home Management Education - CE
<input type="checkbox"/>	Tracheostomy Tube Change - CE
<input type="checkbox"/>	Tracheostomy Tube: Care and Suctioning - CE
<input type="checkbox"/>	Transducer System Setup and Zeroing - CE
<input type="checkbox"/>	Transesophageal Echocardiography - CE
<input type="checkbox"/>	Transfer - CE
<input type="checkbox"/>	Transfer Technique: Assisting Patients from Bed to Chair - CE
<input type="checkbox"/>	Transfer Technique: Assisting Patients to Sitting Position - CE
<input type="checkbox"/>	Transfer Technique: Horizontal Transfer from Bed to Stretcher (Slide Board or Friction-Reducing Board) - CE
<input type="checkbox"/>	Transfer Technique: Using Mechanical Lifting Device - CE

[Add Lessons](#)

- **Select item(s)** you want to enroll in by checking boxes to left of lesson name(s)
- **Click 'Add Lessons'** at bottom of page

Self Enroll

Close Window

Select the items you want to enroll in by checking boxes to the left of the lesson name(s) or check the **Select all** box, then click **Add Lessons**.

<input type="checkbox"/> Select all	Assignable Item Name
<input type="checkbox"/>	Hand Hygiene - CE
<input type="checkbox"/>	Hand-off Report: Nursing Report - CE
<input type="checkbox"/>	Head Circumference Measurement (Maternal-Newborn) - CE
<input checked="" type="checkbox"/>	Hearing Aid Care - CE
<input type="checkbox"/>	Heat Lamp - CE

Self Enroll

<input type="checkbox"/>	Assignable Item Name
<input type="checkbox"/>	Splinting: Knee Immobilization - CE
<input type="checkbox"/>	Splinting: Pelvic - CE
<input type="checkbox"/>	Splinting: Plaster and Fiberglass - CE
<input type="checkbox"/>	Splinting: Traction Splints - CE
<input type="checkbox"/>	Splinting: Vacuum Splints - CE
<input checked="" type="checkbox"/>	Staff Stress and Resilience - CE
<input type="checkbox"/>	Staff-Splitting Patient Behaviors - CE
<input type="checkbox"/>	Staple and Suture Removal - CE
<input type="checkbox"/>	Sterile Field Preparation - CE
<input type="checkbox"/>	Sterile Gloving - CE
<input type="checkbox"/>	Sterile Gown and Gloves (Closed Gloving) - CE
<input type="checkbox"/>	Sterile Speculum Examination (Maternal-Newborn) - CE
<input type="checkbox"/>	Sterile Vaginal Examination (Maternal-Newborn) - CE
<input type="checkbox"/>	Streptokinase for Acute Myocardial Infarction - CE
<input type="checkbox"/>	Suctioning: Nasotracheal - CE
<input type="checkbox"/>	Suctioning: Oropharyngeal - CE
<input type="checkbox"/>	Suicide Assessment and Precautions - CE
<input type="checkbox"/>	Superior Vena Cava Syndrome Management (Oncology) - CE
<input type="checkbox"/>	Support Surfaces - CE

Add Lessons

- The Self Enroll screen will refresh displaying a **confirmation message**.
- **Click 'Close Window'** to return to the **'Assigned Items'**

Self Enroll

 Your request has been processed successfully.

Close Window

Select the items you want to enroll in by checking boxes to the left of the lesson name(s) or check the **Select all** box, then click **Add Lessons**.

<input type="checkbox"/> Select all	Assignable Item Name
	<input type="text"/> <input type="button" value="Y"/>
<input type="checkbox"/>	Agitation - CE
<input type="checkbox"/>	Agitation and Disruptive Behavior - CE
<input type="checkbox"/>	Air-Fluidized Beds - CE
<input type="checkbox"/>	Air-Suspension Beds - CE
<input type="checkbox"/>	Airway Foreign Object Removal - CE
<input type="checkbox"/>	Airway Positioning - CE
<input type="checkbox"/>	Alcohol Withdrawal - CE
<input type="checkbox"/>	Alopecia Management (Oncology) - CE
<input type="checkbox"/>	Alteplase for Acute Ischemic Stroke - CE
<input type="checkbox"/>	Alteplase for Acute Myocardial Infarction - CE
<input type="checkbox"/>	Alteplase for Pulmonary Embolism - CE
<input type="checkbox"/>	Ambulation Aids: Education - CE
<input type="checkbox"/>	Ambulation Aids: Measuring and Fitting - CE
<input type="checkbox"/>	Amniocentesis (Maternal-Newborn) - CE

Assigned Items

Assigned Items | eLearning Self Enroll

Currently viewing items that are due/overdue. show module name

Available Filters: Assignment Status | Assignment Type | Assignments that are Due/Overdue

Assigned Item	Due Date	Priority	Started	Completed	Pretest Score Date	Score Date	Program Name	Assign Type	Eval
<input type="text"/> <input type="button" value="Y"/>							<input type="text"/> <input type="button" value="Y"/>		
Staff Stress and Resilience - CE	07/11/2021	4					No Program Assigned	Remove	
Checklist: Staff Stress and Resilience - CE - NOT REQUIRED		0							

Step 3: Complete Lesson

- On 'Assigned Items' screen
 - Select 'Assigned items' tab
 - Your self-enrolled lesson/skill will appear in a table as 'Assigned Item'
 - Click on desired item to begin your lesson
 - Read the skill information
 - Click on 'TEST'.
 - Answer the questions and submit.
 - When test is submitted for grading, test results will populate.
 - You must pass the online test with at least 80% to earn contact hours.
 - Click on 'Claim Certificates' (located in upper right corner).

Test Results

 Claim Certificates

Percentage Correct: 100%

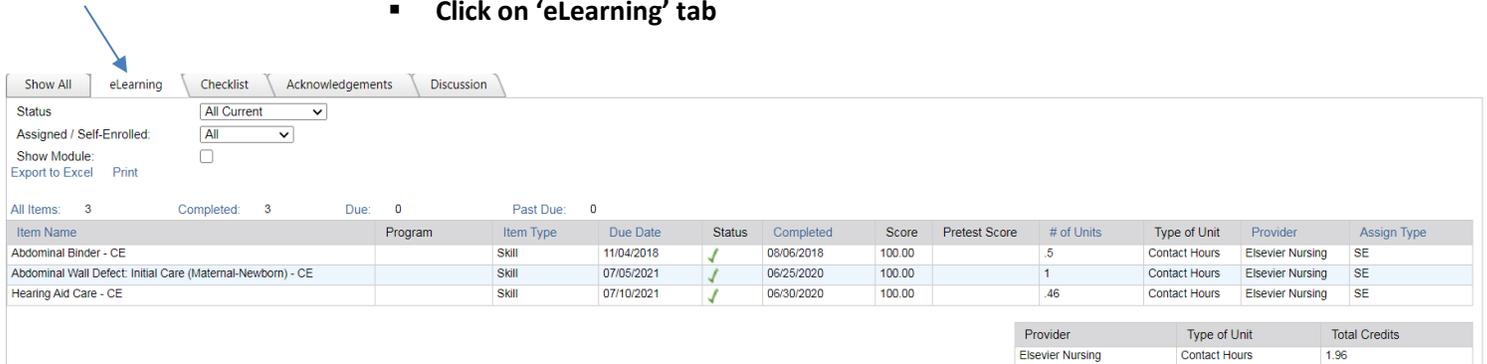
- New screen will appear. Click on: ****Complete Lesson Evaluation to access certificate****.

Date Earned	Certificate Earned	Contact Hours
06/30/2020	**Complete Lesson Evaluation to access certificate**	

- New screen will appear. **Complete/submit the CE evaluation survey.**
 - **Demographics:** Provide the information for your learner and demographic profile. The information is required to award you CE credits and store your records. Fields marked with an asterisk(*) are required.
 - **Evaluation:** Complete the evaluation of the CE activity in order to be eligible for a certificate
 - **Certificate of Completion:** Print option in upper right-hand corner

Step 4: Credits Earned Report (must be signed in)

- Go to Clinical Skills 'Home' tab > My Activities Overview (located left hand column of page)
 - **Transcript** (click and shows all Contact Hours earned with status)
 - Click on 'eLearning' tab



Navigation: Show All | **eLearning** | Checklist | Acknowledgements | Discussion

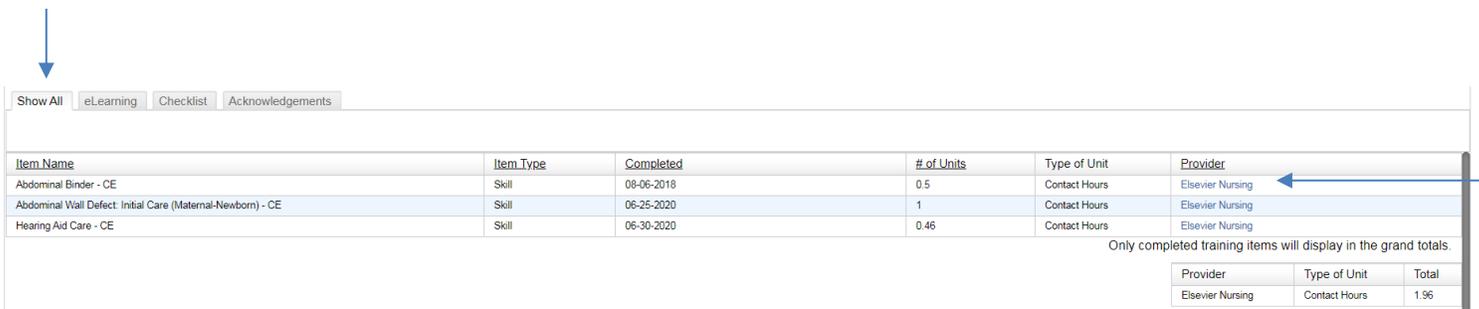
Status: All Current
Assigned / Self-Enrolled: All
Show Module:
Export to Excel | Print

All Items: 3 Completed: 3 Due: 0 Past Due: 0

Item Name	Program	Item Type	Due Date	Status	Completed	Score	Pretest Score	# of Units	Type of Unit	Provider	Assign Type
Abdominal Binder - CE		Skill	11/04/2018	✓	08/06/2018	100.00		.5	Contact Hours	Elsevier Nursing	SE
Abdominal Wall Defect: Initial Care (Maternal-Newborn) - CE		Skill	07/05/2021	✓	06/25/2020	100.00		1	Contact Hours	Elsevier Nursing	SE
Hearing Aid Care - CE		Skill	07/10/2021	✓	06/30/2020	100.00		.46	Contact Hours	Elsevier Nursing	SE

Provider	Type of Unit	Total Credits
Elsevier Nursing	Contact Hours	1.96

- **Credits Earned** (click and shows all Contact Hours earned and **access to certificate**)
 - Click on 'Show All' tab
 - Click on **Provider name** in table in order to access/print a copy of the certificate
 - Follow instructions that appear to access the certificate.



Navigation: **Show All** | eLearning | Checklist | Acknowledgements

Item Name	Item Type	Completed	# of Units	Type of Unit	Provider
Abdominal Binder - CE	Skill	08-06-2018	0.5	Contact Hours	Elsevier Nursing
Abdominal Wall Defect: Initial Care (Maternal-Newborn) - CE	Skill	06-25-2020	1	Contact Hours	Elsevier Nursing
Hearing Aid Care - CE	Skill	06-30-2020	0.46	Contact Hours	Elsevier Nursing

Only completed training items will display in the grand totals.

Provider	Type of Unit	Total
Elsevier Nursing	Contact Hours	1.96

Information source: **Elsevier Resources: Clinical eLearning.
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