



Clinical Instructor Training



Nursing Education Team

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Clinical Guidelines



Training Requirements

- Web-based Instructor Training
- Shadowing Experience
 - 1 Shadow Shift
- Competency Sheets
 - Completed before beginning clinicals
 - Validated by unit educator or staff nurse
 - Email to student.placement@vumc.org

Feedback

Clinical Instructor:

- Will be given in real time if possible
- Information will be sent through school designee and NEPD

Student:

- Will be given in real time if possible
- Information will be given to instructor if possible
- Otherwise, information will be sent through school designee

Unit/RN:

- Information will be given to school designee or NEPD staff

Conflict of Interest

Vanderbilt employees should:

- Not engage in Vanderbilt business while serving as a clinical instructor
- Use a personal email address for school communications
- Submit a document disclosing the potential COI
- Work within your current scope of practice
- Wear a Vanderbilt Visitor ID during clinicals



Clinical Reminders



Bedside RN Primary Responsibilities:

- Administer or Cosign blood and/or blood products
- Perform Point of Care Testing
- EVD Management
- Chest Tube Management
- PCA/Epidural Management
- Central Line Dressing Changes
- Epilepsy Monitoring Unit Patient Care

Patient Assignments:

- Contact the Staffing Leader:
 - 2100-2300 for AM clinicals
 - by 1245 for PM clinicals
- Fill out the Assignment sheet and post at the Nurses Station
- Review patients together to determine if the assignment and acuity will meet your objectives based on the student skill mix
 - EMU, Transitional, Negative Isolation, Behavioral Health and Radiation patients should not be assigned

Patient Assignments:

- With the Staff Nurses:
- Communicate throughout the clinical experience
 - Outline expectations
 - Review student scope of practice
 - Make a plan with the RN if you need assistance, are changing the patient plan, or if have concerns
- Students and Instructors should check out with the RN & CPs before leaving the floor

During Clinicals

- All students must be accompanied by the instructor when they are on the floor, giving medications, and performing technical skills during the rotational experience.
- All documentation is to be co-signed by the instructor.
- In the event of emergencies, the clinical instructor will receive direction from the Staffing Leader and will provide supervision to the students

Sharing Space

Students should work outside of the patient rooms and bring limited personal items to the clinical environment

Fishbowls/Breakrooms/Quiet Rooms:

- Are not a secure location for student belongings
- Should not be used for student conferences or gathering locations

Social Media & Privacy

- Cell Phones are not permitted in the patient work area. Personal calls should be taken off the unit.
- Resources can be found in the fishbowls, med rooms, or online
- All printed patient material must be disposed of at the end of clinicals.
- Name tags must be collected by the schools and destroyed at the end of the clinical experience.

Student Injury

- Fluid Splash/Needle Stick: Occupational Health during business hours
- Slip, Trips, Falls: Adult Emergency Room
- The student's personal insurance will be billed
- Occ Health/Adult Emergency Room will fill out a TN First Report of Work Injury

Documentation Reminders

All documentation is to be co-signed by the instructor.



Documentation

- Expectations
 - Vital Signs q4
 - Intake and Output q2
 - Activities of Daily Living
 - Nutrition by Nursing
- Outside of Scope
 - Physical assessments q day
 - Pain scores q4
 - IV site checks q1
 - POCT
 - Braden scores
 - Pediatric Falls Safety
 - GCS



Measurements

- Patients
 - < 3 years: length, weight, and HC on all admissions
 - >3 years: height and weight
 - Patients are usually divided by age for day shift/night shift measurements
 - Some patients are weighed at a specific time based on physician order.

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Thank you!

Please let us know if you have any questions.
Our goal is for everyone to have a great clinical experience.

