

# BIOWASTE LLC CONTAINER SAFETY CHECKLIST

Use this checklist to verify that your containers are properly staged for pickup and to assure that Department of Transportation hazardous materials shipping requirements are met.

## For containers going into service or in process of being filled:

- All biohazardous waste items are properly stored in the lined BioWaste LLC waste containers (not on the floor, on top of other containers, etc.).
- All containers in use are free of defects (no cracks on bottom, no substantial cracks on tops or top corners, lid is intact) and required transportation safety hazard identification markings are visible and legible.
- No free liquids are present in BioWaste LLC containers (either inside or outside of the liner).
- All containers are lined with a biohazard bag provided with the shipping container before items are placed in the container.
- No loose sharps are visually present in the lined container.
- All sharps containers are permanently closed and then placed inside BioWaste LLC waste containers.
- No chemical or radiological hazard containers are present.

## For containers that are full and being staged for pickup:

- All containers are not overflowing and do not appear to exceed 60 pounds (container weight should not exceed 60 pounds).
- All containers in use are free of defects (no cracks on bottom, no substantial cracks on tops or top corners, lid is intact) and required transportation safety hazard identification markings are visible and legible.
- All container liners (biohazard bags) are securely closed using a single knot or two zip ties (do not tape or tie two ends of bag together).
- All containers designated for pickup are securely closed with no part of the liner outside of the lid.
- All containers designated for pickup are tagged on the handle with a BioWaste tag filled out with the room number of pickup.

NOTE: If a container is less than half full on pickup day, do not close and ship it unless you anticipate that you will need the extra capacity before the next waste pickup.

## Paperwork reminders:

- Only personnel who have completed regulated medical waste shipper's training should sign the BioWaste LLC manifest.
- The manifest should accurately reflect the number of containers being shipped from your lab.

**Need BioWaste assistance? Contact VU Service Information Systems: 615-343-9675**