

Inventory Value Report

Learn how to generate a report calculating the value of inventory within Tecsys.

REPORT STEPS

1. From the POU (SMS) home page, navigate to the Analytics menu. Expand the **Inventory Value Reports** menu and select a report to generate it.
2. Reports can be generated by Item, Location, or Manufacturer. For this example, select **Inventory Values by Location**.
3. Enter a specific Item or Location name into the Search Criteria fields to narrow the results of a search.



Inventory Values by Location

Search Criteria Save Field Values | Less

Hospital ▼ 🔍

Default Cost Center ▼

Active **Yes**

Location ▼ 🔍

Supply Area ▼ 🔍

Item ▼ 🔍

Inventory Type ▼ 🔍

Consignment ▼ 🔍

Stock Type ▼ 🔍

Location Type **Location**

Tissue Type ▼ 🔍

Tracking Technology ▼ 🔍

4. Review the **Sum Inventory Value** column.
5. Select the **Export to Excel** button in the Results window to export the results to Excel. An Excel spreadsheet is downloaded to your device.

59 records are selected. 🖨️ 📄 🕒 Show Pages

Supply Area	Location	Description 1	Sum Inventory Value
MMC.SUPPLY.SA.2BIN	MMC.2TAGS	MMC 2 Tags	3,483.00000
MMC.SUPPLY.SA.2BIN	MMC.2TOTES	MMC 2 Totes	548.00000
MMC.CL.SA.CORE	MMC.CL.LOC.CORE	MMC Cath Lab Core Location RFID	0.00000
MMC.SUPPLY.SA.SUITES	MMC.CL.LOC.SUITE	MMC Cath Lab Suites Tracked	1,000.00000
MMC.OR.SA.SPD	MMC.DRAWERS	MMC Implant Screws 121212	84,000.00000

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QUICK REFERENCE GUIDE

6. Open the spreadsheet. Review the **Inventory Value** column.

	A	B	C	D	E
1	Hospital	Supply Area	Location	Description 1	Inventory Value
2	MMC	MMC.SUPPLY.SA.2BIN	MMC.2TAGS	MMC 2 Tags	3483
3	MMC	MMC.SUPPLY.SA.2BIN	MMC.2TOTES	MMC 2 Totes	548
4	MMC	MMC.CL.SA.CORE	MMC.CL.LOC.CORE	MMC Cath Lab Core Location RFID	0
5	MMC	MMC.SUPPLY.SA.SUITES	MMC.CL.LOC.SUITE	MMC Cath Lab Suites Tracked	1000
6	MMC	MMC.OR.SA.SPD	MMC.DRAWERS	MMC Implant Screws 121212	84000
7	MMC	MMC.OR.SA.SPD	MMC.ISP	MMC SPD - Central Sterile	34000