

VANDERBILT UNIVERSITY MEDICAL CENTER Approved Payment Methods

Payments from external customers (non-Vanderbilt) can be made by check or electronic fund transfer.

Payment by Check:

Payment checks must be received to the appropriate “lockbox” address shown below. Checks should be made payable to **Vanderbilt University Medical Center**.

Regular post: Make checks payable to Vanderbilt University Medical Center and send to:

ATTN: Susan Meyn
Vanderbilt University Medical Center
Finance, Dept 1236
P.O. Box 121236
Dallas, TX 75312-1236

Payment by Electronic Fund Transfer:

Customer is responsible for all associated fees.

Wire Transfer & ACH Instructions:

Please contact Alaine Zachary (615) 875-9396 or Joseph Kemble (615) 322-1493 if you need additional information.

Bank Name: The Bank of New York Mellon
Address: 3319 West End Ave Suite 700, Nashville, TN 37203
(DO NOT SEND CHECKS TO THIS ADDRESS)

ABA Routing Number: 043000261
Swift Code: MELNUS3P
IBAN: Mellon does not have IBAN numbers.
Account Number: 9037889
Account Name: Vanderbilt University Medical Center
VUMC NON L/C

Reference: **VUMC number is required for all payments**
Must be included in payment description field
(Please specify invoice number and VUMC Core Number to be credited)
This invoice displays on the core invoice, and the VUMC core manager can provide.