

# CPD/CME

## CONNECTIONS

A quarterly newsletter brought to you by the Office for Continuous Professional Development



## GREETINGS TO ALL!

by Lori Deitte, MD

Spring is upon us, and with it comes the anticipation of warmer weather, greenery, and more frequent outdoor activity. And just like our clocks move forward each March, so too does the Office for Continuous Professional Development (OCPD). From the extensive accredited continuing education opportunities offered to our physicians and other healthcare professionals, the VUMC community can be assured that our CPD/CME team will continue to support our medical professionals whose work is essential for ensuring the health and well-being of patients and communities.

As mentioned in prior newsletters, the OCPD is developing a revised fee schedule for outward facing CME activities (such as courses) with an anticipated implementation date of July 1, 2024. Additional information is forthcoming.

As we head into this spring season, we would like to take this opportunity to thank you for your commitment to VUMC CPD/CME. We continue to strive for excellence along this journey of lifelong learning and professional development -- together.

### *IN THIS ISSUE*

**COMMERCIAL SUPPORT PROCESS**

**CME FEE PRICE RESTRUCTURE**

**SPOTLIGHT ON: M. E. WOOD**

**CAMHL CORNER**

**CME THAT COUNTS FOR MOC**

**CPD'S DISCLOSURE PROCESS**

**AEE "ACADEMY AWARDS"**

**EDP WORKSHOPS**

**CPD RESOURCES**

**CME REMINDERS**



## COMMERCIAL SUPPORT PROCESS

The VUMC OCPD Commercial Support process was recently updated. Commercial Support is defined as financial or in-kind support from ineligible companies (those whose primary business is producing, marketing, selling, re-selling, or distributing healthcare products used by or on patients).

The VUMC Office for Continuous Professional Development (OCPD)/CME oversees the management of all new commercial support requests. The Activity Planners and CME Associates are continuing to perform their current procedures on the timeline that aligns with their CME activity, but the process from beginning to end is now tracked and overseen by OCPD. If you are planning on requesting commercial support for a CME activity, please contact us as soon as possible at [commsupp@vumc.org](mailto:commsupp@vumc.org). Our office will provide a funding request letter template and a template Letter of Agreement (LOA). Utilizing these documents, the Activity Planner and/or CME Associate will then send the initial emails to the companies to request commercial support, copying our office at [commsupp@vumc.org](mailto:commsupp@vumc.org) on these requests. The Activity Planner and/or CME Associate will then continue their correspondence with the companies and submit the grant applications.

The LOA must be signed by the company and OCPD. These steps must all be completed and in place prior to the start of the accredited education event. *No funds can be received without a fully executed LOA.*

Once the funds are disbursed to OCPD, we will have the funds transferred to the CME Associate/department.

If you are planning to request commercial support for a CME activity, please contact us as soon as possible at [commsupp@vumc.org](mailto:commsupp@vumc.org) so that we may begin overseeing the management of this process with you.

For the full policy and procedures, including restrictions on use of funds, please view the [VUMC OCPD Standard Operating Procedures on Commercial Support](#) document on our Resources page.

***Please note: Our Commercial Support policy only includes our OCPD office overseeing the management of financial support through education grants and in-kind support. This policy does not include exhibits/vendors, which need a signed agreement managed by the CME Associate and submitted to OCPD prior to the accredited activity/course.***



## CME FEE PRICE RESTRUCTURE

The Office of CPD continues to engage in a thoughtful process to evaluate needed resources to provide quality service for CME course activities developed by our VUMC departments that engage external attendees. We are in the process of finalizing an update to our fee structure and plan to disseminate the new fee structure soon. These fees will be implemented for CME course activities that take place on July 1, 2024 and moving forward. The current fee structure is valid for courses taking place through June 30, 2024.

---



## **SPOTLIGHT ON: MARY ELIZABETH (M.E.) WOOD, PHD, ABPP**

Dr. Wood, Program Director/Administrator for Continuing Education (CE) of Psychologists, is an Assistant Professor of Psychiatry and Behavioral Sciences. Her primary clinical responsibilities include conducting forensic mental health evaluations for the Courts via the Vanderbilt Forensic Evaluation Team and through the Vanderbilt Forensic Psychiatry Clinic, while her research interests and expertise reflect a specific focus on individuals with Intellectual and Developmental Disabilities (IDD) who have become involved in the criminal legal system. In addition to clinical work and research, Dr. Wood is actively involved in service at VUMC through the IRB committee membership, as well as serving as the program director/administrator for continuing education activities for psychologists across the medical center.

Dr. Wood, how do you manage all that you do? "Honestly, this is a challenge at times, and some days are certainly better than others. Though largely aspirational at this point, I am really enjoying the book *Essentialism: The Disciplined Pursuit of Less*. In essence, being more intentional and discerning about our time and efforts can lead to much greater impact and effectiveness, not to mention greater fulfillment and purpose. Fundamentally, however, my unwavering belief that we can all make a difference -- and that every little bit counts -- is what sustains me day to day."

What are five interesting facts about you? "I have known that I wanted to be a psychologist since my freshman year of high school, which was when I took my first psychology class. I have gone by M.E. (pronounced Emmy) my entire life. Although I twice tried to switch to a more 'normal' variation of my name (e.g., Mary), nothing fits me quite as well. I am left-handed, which I choose to believe is the reason I am incapable of using scissors like an adult. Growing up, I played multiple instruments including the oboe, clarinet, piano, and psaltery. I have never met a dog that I did not love."



With the retirement of Bonnie Miller, CAMHL is pleased to announce that in addition to our current leader, Dr. Lori Deitte, the following honorable people have joined the leadership team:

Shane Stenner, MD, MS

Associate Dean for Education Design and Informatics | Vanderbilt University School of Medicine  
Associate Professor, Biomedical Informatics, Medicine | Vanderbilt University Medical Center

Chase J. Webber, DO FACP

Assistant Professor of Clinical Medicine  
Assistant Professor of Biomedical Informatics

We welcome the new leadership team!

More to come.



# CME THAT COUNTS FOR MOC

We encourage all VUMC faculty to check your [CloudCME profile](#) to ensure your profile is set up to record MOC II credit for qualifying events you attend at VUMC. Setting up your account for MOC II credit is fast and easy. Most of all, it is convenient - we report the MOC II credits to your Board, on your behalf, once a quarter.

For MOC eligible activities a diplomate attends, our office will report MOC to the following Boards:

- American Board of Anesthesiology: ABA MOCA Part II & ABA MOCA Patient Safety
- American Board of Internal Medicine
- American Board of Otolaryngology – Head & Neck Surgery
- American Board of Pathology
- American Board of Pediatrics
- American Board of Surgery: Accredited CME



MOC II cannot be awarded retroactively and can only be reported in the year in which the credit was earned. The earlier your account is set up the more MOC II credits you can earn toward your Board's Maintenance of Certification or Continuing Certification program.

If you are already earning MOC II credit, you are all set and there is nothing more for you to do. If you are not currently Boarded, please do not set up your account until you are fully Boarded with your participating Board – the credits will not transfer over and will need to be removed from your account.

You can read more about our MOC II program, including participating Boards, through [this link](#). You can find instructions for setting up your account for MOC II credit by accessing [this link](#). You can access our CloudCME website and your profile [here](#).



For any questions regarding the MOC program, please email [mocportfolio@vumc.org](mailto:mocportfolio@vumc.org).



## CPD'S DISCLOSURE PROCESS

The Standards for Integrity and Independence in Accredited Continuing Education are designed to ensure that accredited continuing education serves the needs of patients and the public, is based on valid content, and is free from commercial influence. CPD implemented a new disclosure process and timeframes January 2022 which apply to all continuing education activities:

- All CME activities are required to have disclosures completed no later than **10-business days** prior to the activity start date.
- If we request a presentation to review, it must be uploaded into CloudCME no later than **5-business days** prior to the activity start date.
- If changes are requested for the presentation due to a conflict of interest, the updated presentation must be uploaded no later than **3-business days** prior to the activity start date.

Our goal is to maintain compliance with our regulatory body while ensuring we make the process efficient and effective for us all. If you would like to review the disclosure process, the presentation can be found [here](#). Some of the most common FAQs regarding the disclosure process and timeframes can be found [here](#). For more information on the disclosure process or to review other helpful how-to articles for activity directors, CME associates, and learners, please visit our [Resources](#) page.

Sun

Mon

Tue

Wed

Thu

Fri

Sat



## AEE “ACADEMY AWARDS”

Academy for Excellence in Education (AEE)

**Member Highlights, Interviews, and Tips**



### **Jeremy Boyd, MD**

Dr. Boyd joined the Vanderbilt faculty in the Department of Emergency Medicine in 2014, after coming to Nashville the year prior as the department's first Emergency Ultrasound fellow. Dr. Boyd completed residency training at the University of Cincinnati and attended the Warren Alpert Medical School of Brown University. In the past eleven years at Vanderbilt, Dr. Boyd has worked with learners across the medical education spectrum, teaching point-of-care ultrasound (POCUS) to medical students, residents, fellows, and faculty, as well as advanced practice providers, paramedics, and nurses -- work he continues as the Director of Emergency Ultrasound for the Department of Emergency Medicine. Recently, he was named the first Director of Faculty Education & Training of the Department of Emergency Medicine, focusing on faculty development, continuing professional development, and CME programming.

What brings you joy as an educator?

“Point-of-care ultrasound is a clinically focused skill requiring significant hand-eye coordination and visuospatial processing in addition to clinical reasoning. I love watching learners when the skill starts to ‘click,’ and it requires less conscious motor coordination. It takes reps and deliberate practice, but the payoff is worth it as their clinical confidence grows. When someone finds an unexpected pneumothorax, peritoneal bleeding, or right heart strain and those patients receive better care in the emergency department as a result, the joy is deep -- we often celebrate these cases in our division’s weekly Point-of-Care Ultrasound Case Conference.”

What has been the best part of being in the AEE?

“Anyone who knows me knows I’m a people person. As such, the opportunity to network and get to know the other incredible educators in the Vanderbilt Medical community is invaluable to me -- it’s an incredible community to learn from and with.”

An educational tip from Dr. Boyd:

“‘Know your audience’ -- educational goals should be different for different learners, and the content of your teaching should vary accordingly. Always tailor your teaching to the learner group you’re working with.”

---

## **EDP WORKSHOPS**



Educator Development Program (EDP)

Using Simulation in Education: Thur, Apr 11, 1-3pm. [Register](#)  
Building Your Educational Portfolio: Fri, May 24, 1-3pm. [Register](#)

---



## CPD RESOURCES

Visit our [OCPD Resources](#) page to view training, policy, and other CPD/CME resources to assist you and your learners. Can't find a topic you need? Please email our Senior Program Manager Sarah Mitchell at [sarah.mitchell@vumc.org](mailto:sarah.mitchell@vumc.org).

## CME REMINDERS

**DON'T FORGET!**

- If your series is no longer active, or if your course is cancelled or rescheduled, please let us know right away so that we may update our accreditation data.
- Activity applications are due *120 days in advance* of the activity start date for Courses and *90 days in advance* of the activity start date for RSS applications.
- Please ensure that all faculty and planners are included on activity applications and that they have completed a recent disclosure in CloudCME.
- Disclosures must be submitted no later than 10 business days prior to the activity/session start date in order to avoid interruption of activity accreditation.
- Presentations do not need to be submitted unless they are requested by a CME team member for review.
- OCPD must review and approve all promotional materials that mention CME credit. This review can only take place after the activity application is approved.
- The OCPD Office oversees the management of all commercial support requests, and all funds disbursed are routed through the OCPD Office.
- All participants should text in the code for every activity they attend, even if they are not eligible to earn CME credit. The code is also used to record attendance and is required by our accrediting body, the ACCME.
- CME Associates are responsible for all admin for an activity, which includes submitting the final budget by the due date and making certain that the invoice (if applicable) is paid by the due date.

Vanderbilt University Medical Center  
Office for Continuous Professional Development  
Continuing Medical Education  
2215 Garland Ave, 312 Light Hall  
Nashville, TN 37232-0495  
(615) 332-4060  
[cme@vumc.org](mailto:cme@vumc.org)  
[vumc.org/ocpd](http://vumc.org/ocpd)



We are accredited by the Accreditation Council for Continuing Medical Education.