



Welcome to Vanderbilt Observational Experience Program. We look forward to hosting your shadowing experience. Our goal is to provide educational experiences while assuring the safety of our patients, families and visitors. Please review the Frequently Asked Questions below. For additional information you are welcome to contact Linda Partridge.

**What should I wear?** For your visit, apparel should be clean and neat. It is recommended that you wear dress pants, tennis shoes, and a polo top (or other professional shirt). Clothing should not be revealing, tight, denim, or have logos of any type. Head coverings are not allowed except for established religious customs. Long hair should be worn off the collar and/or tied back. Tattoos should be covered and piercings limited to your ears.

**What are the standards of conduct?** Your host will guide you through these experiences utilizing hospital policy and best practice standards. In the event of an emergency, your host will provide you with further directions.

**Where should I park?** One-day VOE participants (free) parking is available in Area 73A of the 'N' Lot. Multi-Day VOE participants are to visit the VUMC Parking Permit Office after you receive your VUMC ID Badge. You will then park in 73A 'N' lot. The N lot price is \$20.00/month. Further information can be provided (including a map).

**How will I get a name badge?** An ID badge request form will be submitted to the card office when your VOE application is complete and approved or one week prior to your observational experience start date. The office hours are 7:30am—5:00pm (The office will NOT close for lunch). Further information will be emailed to you one week prior to your observation, including a map to the card office.

**Where will I meet my host?** You will be given your host's contact information after your observational experience is confirmed, in which you should communicate with your host on the location, time to meet, dress attire, and any questions you may have about your observational experience.

Enjoy your observational experience at Vanderbilt University Medical Center.

Linda Partridge

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