

# Vanderbilt Observational Experience Orientation & Safety Information/Quiz



## Hands-on Activities, Dress Code, Phones, and Medical Attention

- ♦ Vanderbilt Observational Experience is strictly observation with no hands-on activities permitted.
- ♦ The Vanderbilt dress code includes no open toed shoes, piercings (other than ears) and tattoos should be covered, wear business casual clothing and comfortable walking shoes. No shorts or denim jeans please!
- ♦ Cell phones, iPads, iPods, texting or picture taking are not permitted while you are participating in the observational experience.
- ♦ If you require medical attention during your observation, you should go to the nearest Emergency Room after consulting with your preceptor/host.
- ♦ Reschedule experience if you have a respiratory illness, such as a cold, flu, or COVID.



## Hand Hygiene

- ♦ You should perform hand hygiene before eating, entering and leaving a patient room, and after using the restroom. Wash with soap and water when hands are visibly soiled. Use alcohol-based hand rub when hands are not visibly soiled.



## Fires, Smoking, and Evacuation Plan

- ♦ Primary causes of fires in a healthcare setting are related to smoking and electrical problems. Smoking is not permitted at Vanderbilt University Medical Center, at our Regional Hospitals or on all campus grounds.
- ♦ Each department has information on how to respond to a fire or other disaster, including evacuation plans. In the event of a disaster, follow instructions provided by your preceptor/host.



## Code of Conduct and Workplace Violence

- ♦ Vanderbilt University Medical Center Code of Conduct reinforces a workplace free of harassment and discrimination.
- ♦ Creating a hostile environment and sexual harassment are not tolerated. If you find that you are impacted by workplace violence as an observer, you should report threats to the person with whom you are shadowing with and contact [VOE@vumc.org](mailto:VOE@vumc.org).



## Patient Information and Social Media

- ♦ Known or suspected incidents involving use or disclosure of protected health information (PHI) through social networking are reported to the VUMC Privacy Office and investigated.
- ♦ Online social media postings containing PHI are not to be posted on any social media forum.



## Quiz Time! After reviewing the above, please complete the Safety Quiz

- ♦ [Click to access Quiz](#)
- ♦ Grade of 100% needed to pass for VOE Placement Application