

DETAILED SITE VISIT AGENDA – 02/16/12 FINAL

VUMC MAGNET RECOGNITION PROGRAM SITE VISIT AGENDA

Appraisers: Team Leader: Leslie Rogers PhD-c, MBA, BSN, RN Team Member 3: Linda Vochatzer MSN RN
 Team Member 2: Donald Wenzler MBA BSN CNA Team Member 4: Susan Howell EdD RN NEA-BC

DAY 1		Date: Monday February 20, 2012			
Time	Topic	Appraisers			
		<i>Rogers</i>	<i>Wenzler</i>	<i>Vochatzer</i>	<i>Howell</i>
7:45 AM - 8:30 AM	Meet with Executive CNO and Magnet Project Director	All Appraisers Learning Ctr			
8:30 AM - 9:30 AM	INTERVIEW – Executive CNO & CNOs VUH, VCH, VPH, VMG	All Appraisers MCN D-3243			
9:30 AM - 9:40 AM	BREAK	All Appraisers			
9:40 AM - 10:45 AM	INTERVIEW – Senior Executive Leadership-VUH, VCH, VPH, VMG (Invitees)	All Appraisers MCN D-3243			
10:50 AM – 11:30 AM	INTERVIEW - Senior Nurse Leadership-VUH, VCH, VPH, VMG (Invitees)	All Appraisers VCH Wad A			
11:40 AM – 12:50 PM	LUNCHEON INTERVIEW – GROUP 1 Day / Evening Staff Nurses VUH (Invitees)	Rogers/Wenzler TVC 1800B			
11:40 AM – 12:50 PM	LUNCHEON INTERVIEW – GROUP 2 Day / Evening Staff Nurses VUH (Invitees)			Vochatzer/Howell CCT 8652 A & B (MICU)	
1:00 PM – 2:00 PM	Document Review	All Appraisers Learning Ctr			
2:10 PM – 3:15 PM	INTERVIEW– Nurse Managers VUH, VCH, VPH, VMG (Invitees)	All Appraisers VCH Theatre			
3:15 PM – 3:30 PM	BREAK	All Appraisers			
3:30 PM – 5:00PM	UNIT TOURS	<i>Rogers/VUH</i>	<i>Wenzler/VUH</i>	<i>Vochatzer/VUH</i>	<i>Howell/VUH</i>
		3:30-3:55 CCT 9 SICU	3:30-3:55 10S Renal	3:30-3:55 9S Surg	3:30-3:55 11S Burn
		3:55-4:20 CCT 8 MICU	3:55-4:20 10S Dialysis	3:55-4:20 8S Med	3:55-4:20 11N BMT
		4:20-4:45 CCT 6 Neuro ICU	4:20-4:45 9N Surgery	4:20-4:45 8N Med	4:20-4:45 10N Trauma
5:10PM - 5:30PM	Meet with Executive CNO and Magnet Project Director	All Appraisers Learning Ctr			
5:30 PM – 6:30 PM	OPEN MEETING-Appraisers available for individual meetings	All Appraisers TVC 1800B			
6:30 PM	APPRAISERS DEPART	All Appraisers Learning Ctr			

DAY 2		Date: Tuesday February 21, 2012			
Time	Topic	Appraisers			
		<i>Rogers</i>	<i>Wenzler</i>	<i>Vochatzer</i>	<i>Howell</i>
7:30 AM – 7:45 AM	Meet with Executive CNO and Magnet Project Director	<i>All Appraisers</i> Learning Ctr			
7:45 AM – 8:40 AM	BREAKFAST INTERVIEW – GROUP 1 Night Staff Nurses VUH, VCH (Invitees)	<i>Rogers</i> VCH 2104		<i>Vochatzer</i> VCH 2104	
7:45 AM – 8:40 AM	BREAKFAST INTERVIEW – GROUP 2 Night Staff Nurses VUH, VCH (Invitees)		<i>Wenzler</i> TVC 2703		<i>Howell</i> TVC 2703
8:50 AM – 9:45 AM	Document Review	<i>Rogers</i> Learning Ctr		<i>Vochatzer/Howell</i> Learning Ctr	
8:50 AM – 9:45 AM	UNIT TOURS - VUH		<i>Wenzler/VUH</i>		
			8:50-9:10 3N Surg Trans		
			9:10-9:45 3S VOR/ Main & TVC Holding/PACU		
9:45 AM – 10:00AM	BREAK	<i>All Appraisers</i>			
10:00 AM – 12:00 PM	UNIT TOURS - VUH	<i>Rogers/VUH</i>	<i>Wenzler/VUH</i>	<i>Vochatzer/VUH</i>	<i>Howell/VUH</i>
		10:10-10:40 7S NICU	10:10-10:40 Imaging/Radiology (1 st fl)	10:10-10:40 4N L&D	10:10-10:40 6S Cardiac
		10:40-11:10 7N Cardiology	10:40-11:05 Cardiac Cath Lab (1 st fl)	10:40-11:10 4S GYN OR/PACU	10:40-11:10 5S Cardiovascular Progressive
		11:10-11:40 6N Neuro	11:05-11:30 ED (1 st fl)	11:10-11:40 4 th fl Stahlman Nursery	11:10-11:40 5N CVICU
			11:30-11:55 Lifeflight (Helipad)		
12:10 PM - 1:00 PM	LUNCHEON INTERVIEW- GROUP 1 Day / Evening Staff Nurses VCH, VPH, Clinics (Invitees)	<i>Rogers/Wenzler</i> VCH 2104			
12:10 PM - 1:00 PM	LUNCHEON INTERVIEW - GROUP 2 Day / Evening Staff Nurses VCH, VPH, Clinics (Invitees)			<i>Vochatzer/Howell</i> TVC 1800B	
1:00 PM – 2:00 PM	INTERVIEW- Professional Nursing Practice VUH, VCH, VPH, VMG (Invitees)			<i>Vochatzer/Howell</i> TVC 2701/02	
1:00 PM – 2:00 PM	INTERVIEW- Nursing Quality VUH, VCH, VPH, VMG (Invitees)	<i>Rogers/Wenzler</i> TVC 2704			
2:10 PM – 3:15 PM	Document review	<i>Rogers</i> Learning Ctr			<i>Howell</i> Learning Ctr

DAY 2		Date: Tuesday February 21, 2012			
Time	Topic	Appraisers			
		<i>Rogers</i>	<i>Wenzler</i>	<i>Vochatzer</i>	<i>Howell</i>
2:10 PM – 4:15 PM	UNIT TOURS VCH		<i>Wenzler/VCH</i>	<i>Vochatzer/VCH</i>	
			2:10-2:50 8 A,B,C	2:10-2:50 6 A, B, C	
			2:50-3:30 7 A, B,C	2:50-3:30 5 A, B, C	
			3:30-4:00 Safety Store (2 nd fl)	3:30-4:00 Safety Store (2 nd fl)	
3:30 PM – 4:30 PM	INTERVIEW- Nursing Education and Professional Practice VUH, VCH, VPH, VMG (Invitees)				<i>Howell</i> VCH Wad A
3:30 PM – 4:30PM	INTERVIEW – Performance Improvement VUH, VCH, VPH, VMG (Invitees)	<i>Rogers</i> VCH Wad B			
4:30 PM-4:45 PM	Meet with Executive CNO and Magnet Project Director	<i>All Appraisers</i> Learning Ctr			
4:45 PM	APPRAISERS DEPART	<i>All Appraisers</i> Learning Ctr			

DAY 3		Date: Wednesday February 22, 2012			
Time	Topic	Appraisers			
		<i>Rogers</i>	<i>Wenzler</i>	<i>Vochatzer</i>	<i>Howell</i>
7:30 AM – 7:45 AM	Meet with Executive CNO and Magnet Project Director	All Appraisers Learning Ctr			
7:45 AM – 8:40 AM	CANCELLED BREAKFAST INTERVIEW – GROUP 1 Night Staff Nurses VPH (Invitees)				
7:45 AM – 8:40 AM	BREAKFAST INTERVIEW – GROUP 2 Advanced Practice Nurse Council VUH, VCH, VPH, VMG (Invitees)			All Appraisers VCH 2104	
8:50 AM -9:30 AM	INTERVIEW- Patient and Family Advisory Council (Invitees)				Howell TVC 1800B
8:50 AM -9:30 AM	INTERVIEW- Ethics, IRB VUH, VCH, VPH, VMG (Invitees)		Wenzler/Vochatzer TVC 2701/02		
8:50 AM -9:50 AM	INTERVIEW- Human Resources VUH, VCH, VPH, VMG (Invitees)	Rogers TVC 2704			
9:50AM – 10:00AM	BREAK	All Appraisers			
10:10 AM -12:00 Noon	UNIT TOURS VCH	<i>Rogers/VCH</i>			<i>Howell/VCH</i>
		10:10-10:40 NICU (4 th fl)			10:10-10:35 PATCH/Pain (3 rd fl)
		10:40-11:10 ECMO/CCRT (4 th fl)			10:35-11:00 OR (3 rd fl)
		11:10-11:25 Medical (4 th fl)			11:00-11:25 PACU Holding/Rad Recovery (3 rd fl)
		11:25-11:55 Cardiac Cath Lab (3 rd fl)			11:25-11:55 ED (1 st fl)
10:10 AM -12:00 Noon	UNIT TOURS VPH		<i>Wenzler/VPH</i>	<i>Vochatzer/VPH</i>	
			10:10-10:45 Addiction(3 rd fl)	10:10-11:10 Adult I & II (2 nd fl)	
			10:45-11:20 Child/Adol (3 rd fl)	11:10-11:40 Adult III (VITA) (2 nd fl)	
			11:20-11:50 Child/Adol (2 nd fl)	11:40-11:55 1 st fl Admitting	

DAY 3		Date: Wednesday February 22, 2012			
Time	Topic	Appraisers			
		<i>Rogers</i>	<i>Wenzler</i>	<i>Vochatzer</i>	<i>Howell</i>
12:15 PM – 1:00PM	LUNCHEON INTERVIEW – Executive CNO	All Appraisers MCN T-3323			
1:10 PM – 2:15PM	INTERVIEW- Nursing Research VUH, VCH, VPH, VMG (Invitees)	<i>Rogers</i> VCH Wad A			<i>Howell</i> VCH Wad A
1:10 PM – 2:15PM	INTERVIEW: Nursing Peer Review VUH, VCH, VPH, VMG (Invitees)		<i>Wenzler/Vochatzer</i> VCH Wad B		
2:15PM – 3:15PM	INTERVIEW- Information Management VUH, VCH, VPH, VMG (Invitees)			<i>Vochatzer/Howell</i> VCH Board Rm	
2:15PM – 3:15PM	INTERVIEW- Resource Advocacy VUH, VCH, VPH, VMG (Invitees)	<i>Rogers/Wenzler</i> VCH Theatre			
3:15PM – 3:30 PM	BREAK	All Appraisers			
3:30 PM – 4:30 PM	INTERVIEW: Discuss patient/staff complaints, Incident reporting, grievances VUH, VCH, VPH, VMG (Invitees)		<i>Wenzler</i> TVC 2703/04		
3:30 PM – 4:30 PM	INTERVIEW: Safety Initiatives VUH, VCH, VPH, VMG (Invitees)			<i>Vochatzer</i> TVC 1800B	
3:30 PM – 4:30 PM	UNIT TOURS – Clinics	<i>Rogers/TVC</i>			<i>Howell/TVC</i>
		3:30-3:50 Cancer Clinic (1901)			3:30-3:45 Medical Specialties (2501)
		3:50-4:10 Infusion Clinic (2900)			3:45-4:00 GI/Hepatology (1650)
		4:10-4:30 Hematology/Stem Cell Transplant (2365 B)			4:00-4:15 Oral Surgery (1602)
					4:15-4:30 TVC Obs Med (1500)
4:40PM – 5:00PM	Meet with Executive CNO and Magnet Project Director	All Appraisers Learning Ctr			
5:00PM	APPRAISERS DEPART	All Appraisers Learning Ctr			

DAY 4		Date: Thursday February 23, 2012			
Time	Topic	Appraisers			
		<i>Rogers</i>	<i>Wenzler</i>	<i>Vochatzer</i>	<i>Howell</i>
7:00 AM – 8:00 AM	BREAKFAST INTERVIEW- Clinic nurses from Cool Springs (Mallory Lane) and all remaining outlying clinics – off campus (TRAVEL - 512 Autumn Springs Court, Franklin, TN 37067)	<i>Rogers</i> Suite C Conf Rm A		<i>Vochatzer</i> Suite C Conf Rm A	
7:00 AM – 8:00 AM Add 2nd room if necessary	BREAKFAST INTERVIEW- OVERFLOW Clinic nurses from Cool Springs (Mallory Lane) and all remaining outlying clinics – off campus (TRAVEL- 512 Autumn Springs Court, Franklin, TN 37067)		<i>Wenzler</i> Suite C Conf Rm B		<i>Howell</i> Suite C Conf Rm B
8:30 AM – 8:45 AM	Meet with Executive CNO and Magnet Project Director	<i>All Appraisers</i> Learning Ctr			
8:50 AM – 9:50 AM	INTERVIEW: Diversity VUH, VCH, VPH, VMG (Invitees)		<i>Wenzler/Vochatzer</i> TVC 1800B		
8:50 AM – 9:50 AM	INTERVIEW – Ancillary Staff and Interdisciplinary Representatives VUH, VCH, VPH, VMG (Invitees)	<i>Rogers</i> VCH Theatre			<i>Howell</i> VCH Theatre
8:50 AM – 9:50 AM	If needed, Team Leader available to meet with MPD to review any outstanding issues or requests for follow-up documents.	<i>Rogers</i> Learning Ctr			
10:00 AM-10:10 AM	BREAK	<i>All Appraisers</i>			
10:10 AM – 12 Noon	UNIT TOURS – Clinics (on campus)	<i>Rogers/TVC</i>	<i>Wenzler/DOT</i>	<i>Vochatzer/DOT</i>	<i>Howell/TVC</i>
		10:15-10:35 Pulmonary (B817)	10:15-10:40 4 th fl clinics	10:15-10:40 5 th fl clinics	10:15-10:35 Neurology (3930)
		10:35-10:55 Radiation Onc (B1003)	10:40-11:05 6 th fl Clinical Specialties	10:40-11:05 6 th fl Cancer Center	10:35-10:55 Urology (3823)
		10:55-11:15 GI Lab (1649)	11:05-11:30 7 th fl clinics	11:05-11:30 8 th fl clinics	10:55-11:15 Plastic Surgery (3710)
		11:15-11:35 VPEC (1501)	11:30-11:55 9 th fl clinics	11:30-11:55 10 th fl clinics	11:15-11:35 Gen Surgery (3501A)
		11:35-11:55 Colorectal Surgery (2502)			11:35-11:55 Hematology Clinic (3903)
12:15 PM – 1:00PM	LUNCHEON INTERVIEW – Nurses that serve as internal	<i>All Appraisers</i>			

DAY 4		Date: Thursday February 23, 2012			
Time	Topic	Appraisers			
		<i>Rogers</i>	<i>Wenzler</i>	<i>Vochatzer</i>	<i>Howell</i>
	consultants and resources VUH, VCH, VPH, VMG (Invitees)	VCH Board Rm			
1:10 PM – 4:00 PM	UNIT TOURS – Clinics (on campus)	<i>Rogers/MAB, VAV, Dayani</i>	<i>Wenzler/MCE</i>	<i>Vochatzer/MCN</i>	<i>Howell/MCE</i>
		1:15-1:35 Inf Disease (MAB 102A)	1:15-1:40 Vanderbilt Int Med (MCE North 7 th fl)	1:15-1:40 Gen Med/ACE (RW 7 th fl)	1:15-1:50 Ortho Sports/Hand (MCE South 3 rd fl)
		1:35-1:55 IBD Clinic (MAB 220)	1:40-2:05 Hillsboro Med Group (MCE North 6 th fl)	1:40-2:00 Ortho (RW 6 th fl)	1:50-2:10 4E OB/GYN (MCE North 4 th fl)
		1:55-2:15 Ctr for Human Nutrition (MAB 514)	2:05-2:30 Cosmetic Surgery (MCE North 6 th fl)	2:00-2:20 Urology (RW 5 th fl)	2:10-2:30 Nursery (MCE North 4 th fl)
		2:15-2:50 Neurosurgery (VAV 1506)	2:30-2:50 VHVI (MCE South 5 th fl)	2:20-2:40 Colon-Rectal (RW 4 th fl)	2:30-2:50 Ortho Trauma, Gen etc. (MCE South 4 th fl)
		2:50-3:45 Dayani Center	2:50-3:30 OR/PACU (MCE North 3 rd fl)	2:40-3:00 Surgical (RW 3 rd fl)	2:50-3:10 Otolaryngology (MCE South 7 th fl)
				3:00-3:20 CRC (RW 3 rd fl)	3:10-3:40 Eskind Diabetes (MCE South 8 th fl)
4:15PM – 4:30PM	Meet with Executive CNO and Magnet Project Director	<i>All Appraisers</i> Learning Ctr			
4:30PM	APPRAISERS DEPART	<i>All Appraisers</i> Learning Ctr			

DAY 5		DATE: Friday February 24, 2012			
Time	Topic	Appraisers			
		<i>Rogers</i>	<i>Wenzler</i>	<i>Vochatzer</i>	<i>Howell</i>
7:30 AM – 7:45 AM	Meet with Executive CNO and Magnet Project Director	<i>All Appraisers</i> Learning Ctr			
7:45 AM – 8:45 AM	BREAKFAST INTERVIEW – Medical Staff (Invitees)	<i>All Appraisers</i> MCN D-3122 (inside suite D-3100)			
9:00 AM – 10:45AM	UNIT TOURS – Clinics (off campus-TRAVEL)	<i>Rogers</i>	<i>Wenzler/Oaks</i>	<i>Vochatzer/ Oaks</i> 2 nd floor	<i>Howell/ Oaks</i> 2 nd floor
		9:00-9:15 TRAVEL to 2611 West End Ave. 37212	9:00-9:20 Univ Peds (2 nd fl)	9:00-9:20 Dematology (2 nd fl)	9:05-9:25 Heart (2 nd fl)
		9:15-9:35 VASAP Clinic	9:25-9:40 Adol Med (3 rd fl S)	9:20-9:40 Women’s Health (2 nd fl)	9:25-9:45 Center for Surgical Wt Loss (2 nd fl)
		9:35-9:50 TRAVEL to 3841 Green Hills Dr 37215 (GHOB)	9:40-9:55 NICU F/U Clinic (3 rd fl S)	9:45-10:05 Breast Ctr (2 nd fl)	9:45-10:05 Interventional Pain (2 nd fl)
		9:50-10:25 VICC, Internal Med, Anticoag, Triage/Access, Health & Disease Mgmt (GHOB conf rm 3001)	9:55-10:10 Peds Allergy (3 rd fl S)	10:10-10:30 Infusion Clinic (2 nd fl)	10:05-10:25 VPEC (2 nd fl)
		10:25-10:10:40 TRAVEL to campus (Learning Ctr)	10:15-10:30 Internal Med (3 rd fl S)	10:30-10:45 MS Clinic (2 nd fl)	10:25-10:45 Comprehensive Spine Ctr (2 nd fl)
			10:35-10:45 Comprehensive Care Clinic (3 rd fl Tower)		
11:00AM – 1:00 PM	WORKING LUNCH - Appraisers only	<i>All Appraisers</i> Learning Ctr			
1:00 PM – 2:15 PM	INTERVIEW: Community Representatives (Invitees)	<i>All Appraisers</i> VCH Board Rm			
2:15 PM – 2:30 PM	CLOSURE of site visit. Appraisers meet with Executive CNO, CNOs, VUH, VCH, VPH, VMG, Magnet Program Director	<i>All Appraisers</i> Learning Ctr			
2:30 PM	APPRAISERS DEPART	<i>All Appraisers</i> Learning Ctr			