

Polar Xpress Dry Ice Delivery- New Account Setup and Ordering

Transition effective August 1, 2025

Account Setup-

Go to PolarXpressDelivery.com and use the delivery request form to input your contact information and in the comment box put ***'Requesting new account for VUMC delivery of Dry Ice'***

Request Your Dry Ice Delivery Today!
615-630-2154

• **First and Last Name**
Staff Name

• **E-mail**
VUMCEmailAddress@vumc.org

• **Phone**
615-555-5555

• **Address**
lab/suite number; street address

Dry Ice Weight (40lb Minimum)

Type of Dry Ice Pellet

Questions, Comments, and Requests
Requesting new account for VUMC delivery of dry ice

SEND MESSAGE

Ordering-

Once you have your account number, you can then use the same link and form to start placing orders.

- **All orders will require a PO number prior to fulfillment**
- When placing orders, put your PO Number and new VUMC Acct number in the comments box on the order form
- For recurring deliveries of a standard amount, a blanket PO with a valid funding source in an amount to support the dates of service is required
- When submitting requisitions, **you must include your Account number** on the Memo to Supplier for the PO to be issued

POs using Grant funds should only be issued in accordance with the dates the funds are available- please do not submit for a PO through June 2026 if your grant expires prior to that date.