

<u>Question</u>	<u>Answer</u>
I cannot add Adaptive Planning to my apps	Please submit a Pegasus to request access to Adaptive <a href="https://pegasus.vumc.org/request/start/11211">https://pegasus.vumc.org/request/start/11211</a>
How can I fix this error? "Multi-select is unavailable for this chart type"	Deselect Top Level and then search for and select one of your cost centers.
what if we are splitting in two centers and do not have access to that other department ?	If you don't have access to the other cost center, you will need to contact the other area to ensure they only have their share budgeted.
for promotions, is there a way to add start date or is it going to be spread out to 12 months starting July ?	If you scroll to the right in Labor - Roster there is a "Promotion Start Date" column to enter the start date
If we have a recent (this week) vacancy, do we add it here, or mark it as open in the Labor -Roster tab?	Use the end date column to end the current position and add the replacement (if desired) on the Roster tab. Also zero out the FTE on the person leaving so that there's no change in FTEs.
Any tips/info/resource guides on what to do or consider if we have "variable" positions in our MCA budget?	Review the instructions on the Labor - Variable tab as a resource. Please submit additional questions to the <a href="mailto:adaptivebudgetCEMCA@vumc.org">adaptivebudgetCEMCA@vumc.org</a> mailbox.
Are we to fill in the white cells in the FY24 cells or just the FY25 cells?	Answer Pending
Can you download the sheet upload the numbers outside of WD and then import them back in?	You can download the sheet, but no, I'm sorry, you can't then upload it back into the sheet.
If a market review is happening now, do we need to enter anything in the budget or will that happen at a later time once the review is completed?	Market increases will be budgeted centrally by Division. I work with HR to get that information and budget for it, so you won't have to do anything.
are we supposed to have dashboards pre-populated? I don't see an option to change from productive to budget training.	Answer Pending

<p>What is a specific example of a report we should run before starting the budget for financial information through December?</p>	<p>This will be provided in the Checklist that will be included in resources on the website <a href="https://www.vumc.org/myworkday/budget">https://www.vumc.org/myworkday/budget</a></p>
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