

STAFF COUNCIL

Institute of Medicine and Public Health

MEETING MINUTES

Date: Wednesday, August 23th, 2017

Location: Meharry- Vanderbilt Alliance, Meharry Campus

1. Meeting Objective:

- a. Updates: Programming Subcommittee, Solar Eclipse Viewing Party Recap
- b. Open Discussion: Town Hall meeting with Dr. Dittus; Pictures will be taken of staff Council
- c. On-going Projects: Charter Work, Website, I Have an Idea Proposals
- d. Learn about the Meharry-Vanderbilt Alliance

2. Attendees:

- a. Council members: Amanda Harding; Audrey Carvajal; Anne Neubecker; Carol Haas; Virginia Fuqua-Meadows, Kelly Moser
- b. Operational leaders: Sanel Filipovic; Ron Jannetta
- c. Absent: Donna Bock, Holly Cassell, Kathryn Goggins, Donna Ingles, Danielle Ndi, Dale Plummer, Jennifer Thompson, Claire Posey, Marine Ghulyan, Cindy Khoury, Dr. Hartmann

3. Notes:

- **Minutes submitted and approved**
- **Updates**
- **August 23rd Meeting @ Meharry Alliance-** A special shuttle “Meharry-Vanderbilt” picked up the IMPH Staff Council at the Purple Route of the Kensington garage and took members to the Meharry Alliance where the meeting took place.
- **Solar Eclipse Viewing Party:** recap of change in location, attendance and activities and feedback. Professional development is highlighted as most important.

- **Community Service Project:**
 - I. Second Harvest Food Bank of Middle TN <https://secondharvestmidtn.org/> could be an option for a community project. The Center for Health Services Research had volunteered with the Second Harvest and it was both a great teambuilding activity and an important cause to support the Nashville neighborhoods.
 - II. Hands on Nashville tis another platform for us to meet community needs through volunteerism as group.
 - III. Nashville Cares
 - IV. Flulapalooza volunteers needed

- **Other ideas to prioritize:**
 - I. “Spotted Cards” - a reward token to recognize employees on the spot when they saw them delivering exceptional service to guests, peers, patients etc. Making supervisors and faculty aware of the program.
 - II. Staff Appreciation Social
 - a. Educate staff about the Staff Council

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- b. Day of the Dead theme party; November 2nd.

- **Open Discussion**
 - **Chili Cook-off**
 - **Ideas for outreach and events**
- **Town Hall with Dr. Dittus** is scheduled for August 30th at 9:00.
- **Remaining Year Calendar**
 - September 27th @ 3rd floor VPRAD-2525 WE
 - October 25th @ The Wond'ry- Is the new state-of-the-art Engineering and Science Building, facilitates collaboration between students and faculty from all schools, levels, and disciplines and provides students opportunities to gain real-world experience in creating new processes, building new technologies, and forming fresh insights.
 - November 15th @ 12th Floor Grand: *Note the date change*
 - December 13th @ 6th Board Room: *Note the date change*

- **On-Going Projects**
- **Charter work:**
 - I. Although there was not enough time and people volunteering to work on the Charter, 90 percent of the work on the Charter was completed by Amanda and Kathryn. The next step is to finalize the document and distribute to all for review and approval by vote at subsequent full staff council meeting. Audrey Carvajal will join this committee.