

Why do I suddenly see duplicate charges on my budget?

Medical Center Finance has given us a new directive for FY 2017/2018 and going forward. The second line is actually an accrual, not a charge.

Each month we will upload our charges to VUMC Finance twice, one for the real charge and then once as an accrual. You will be able to see the difference in the Journal Trans column, where "C" is the real charge and "A" is the accrual. (The Debit/Credit Code column is different and will show a D.)

These accruals will reverse the following month as accruals usually do. We understand this process is to better align expenses to the month in which they actually occurred.

Note that this will be true of both the SmartPrinting and the CynergisTek/Auxilio Managed Print charges.

For University customers, this will not routinely happen. However, at the end of each fiscal year in June, VU Finance does go through a similar process after the charges leave our hands. For that one month you will see entries much like those described above, which may appear to be duplicates.

ACCUAL ENTRY EXAMPLE

This example shows how the accrual entries will appear in e-dog, starting with July, 2017 charges.

This example is a SmartPrinting charge, but charges for Auxilio Managed Print units will be similar-- instead of SP or SC before the machine number in the Expanded Trans Descr column, there will be an AB number instead.

Center Number	Account Number	Account Name	Effective Date	Posted Journal Amount	Fiscal Year	Report Period	Journal ID	Journal Trans Code	Debit/Credit Code	Trans Description	Expanded Trans Descr	Journal Source	Journal Type
5094440000	81245	INTRA-UNV PRINT/COPY	07/31/2017	99.00	2018	1	NI187	C	D	ANY MC DEPARTMENT	SMARTPRINT-SC20000 -COLORCOPIES	JSMITH	R
5094440000	81245	INTRA-UNV PRINT/COPY	07/31/2017	99.00	2018	1	NI199	A	D	ANY MC DEPARTMENT	SMARTPRINT-SC20000 -COLORCOPIES	JSMITH	R

Program Page FAQ Links:

http://www.vanderbilt.edu/smartprint/SP_FAQ.php

<https://ww2.mc.vanderbilt.edu/managedprint/50664>

NOTE: from late 2018, we began placing "ACC" or "Accrual" in the expanded transaction description column to make these lines easier to spot and identify on the pullsheets.