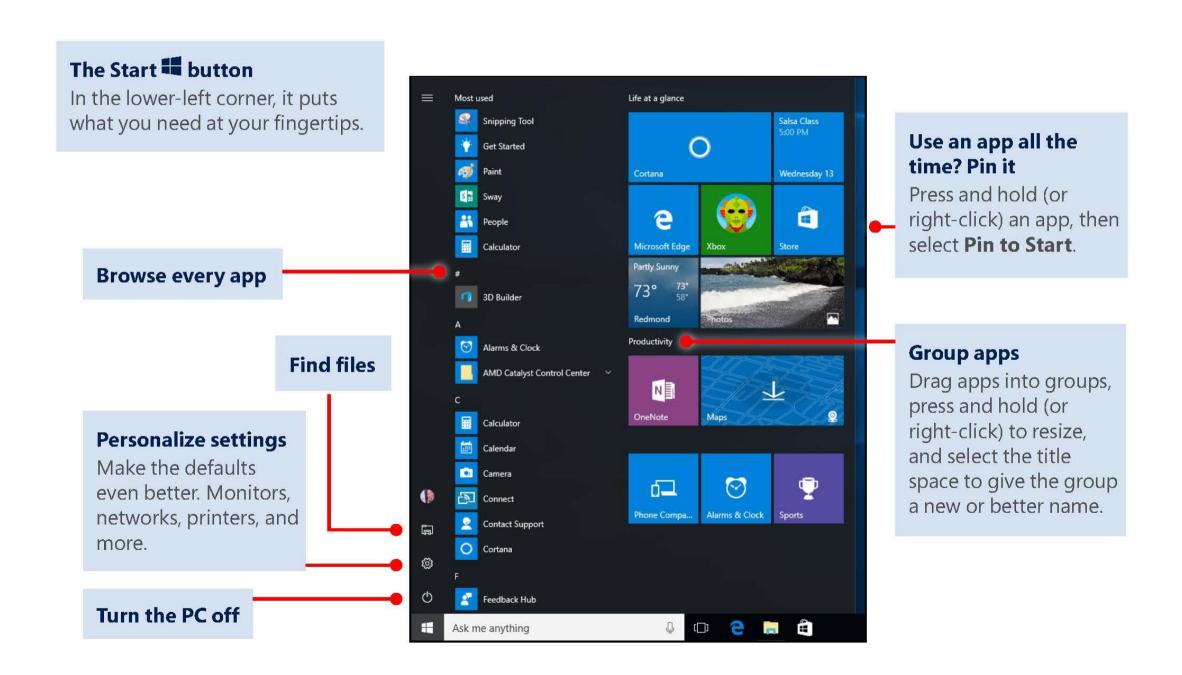
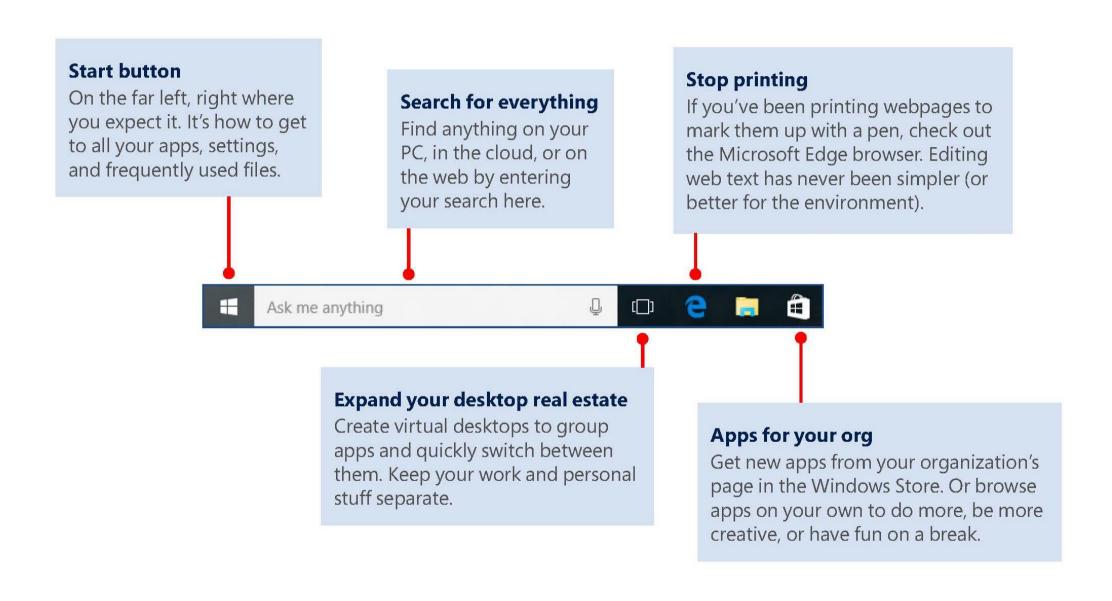


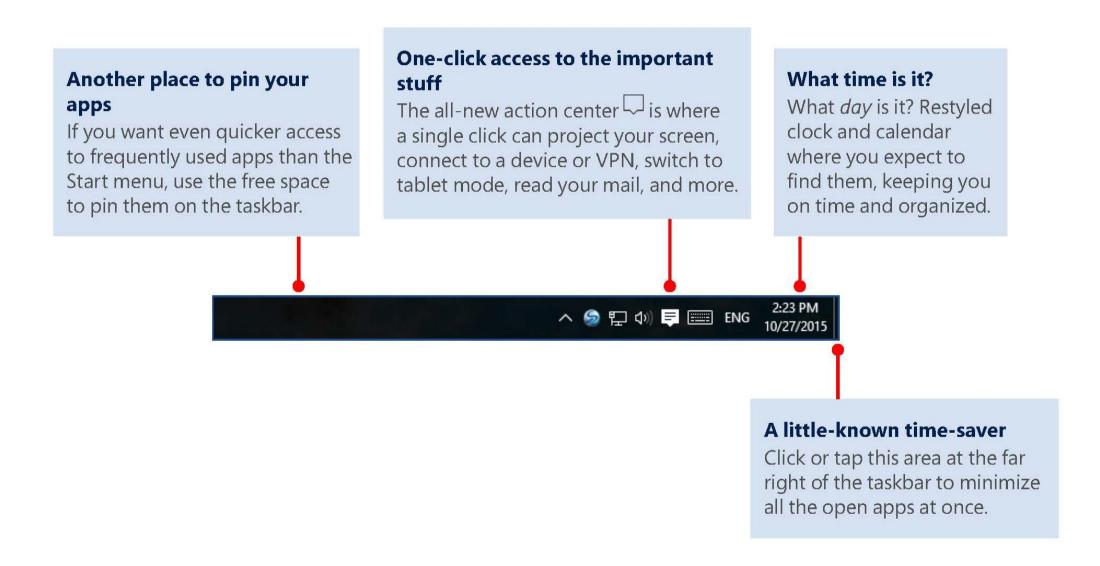
Information Technology



The left side of the task bar.....



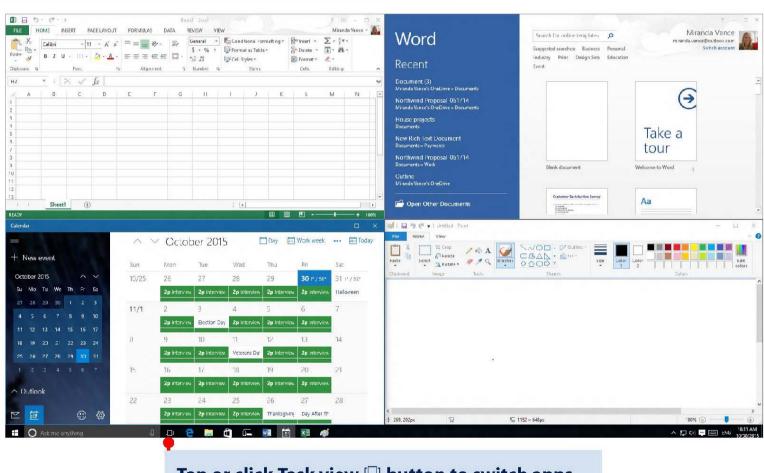
The right side of the task bar.....



See more of your work at once...

#### Grab the top of a window and drag to a corner or side

Do it again with another app. Snap as many as four at one time.



Tap or click Task view □ button to switch apps

Get organized...

Create virtual desktops to group apps together by project, type, or whim. Keep your work apps in one desktop and your personal apps in another, making it easy to switch between them.

To move apps between virtual desktops, select **Task view** and drag an app from one desktop to another.

