CWS ROLLOUT CHECKLIST

PROCESS:	TASK:	OWNER:	COMPLETED:
Verify Kronos functionality	• Kronos Java version time keeper functionality	Site Leader/Manager	☐
WOW Scanners	• Verify scan to Notepad on physical CWS. • Verify scans to VDI for Epic.	Clinical Staff verify with NTT	☐
Epic label printing	• Login to Hyperspace • Print validation	Clinical Staff	☐
BCA Workstation	• Locate BCA &BCA WDE icons • Login • Verify the unit is visible • Verify 5 report types are visible	Clinical Staff	☐
Peripherals (scanners, printers, e-signature pads, card readers, etc.)	• Validate functionality of devices	Clinical Staff	☐ Document Scanner ☐ Barcode Scanner ☐ Label Printer ☐ Armband Printer ☐ Document Printer ☐ E-Signature Pad ☐ Credit Card Reader