The migration of email accounts to the Microsoft Office 365 cloud environment is nearly complete. The last step in the Email Migration Project includes removing @vanderbilt.edu email addresses for VUMC staff members.

**RE: @vanderbilt.edu email to be removed on Dec. 15 for staff**
- The migration of email accounts to the Microsoft Office 365 cloud environment is nearly complete.
- The last step in the Email Migration Project includes removing @vanderbilt.edu email addresses for VUMC staff members.

**RE: Important to note**
- Faculty members will retain their VU identity/account, @vanderbilt.edu email address, and any settings applied to each account (@vumc.org/@vanderbilt.edu, such as forwarding rules).
- On Dec. 15, all email sent to secondary @vanderbilt.edu email addresses will bounce back to the sender as undeliverable.

**RE: Make sure you are ready for @vumc.org**
- Properly display your @vumc.org email address in your email signature, on business cards, and letterhead.
- Notify business contacts/vendors/organizations about your @vumc.org email address.

Visit www.vumc.org/it for more information.

@vumc.org is now the primary email address for Vanderbilt University Medical Center staff members.