

To: DISCOVER-e users

From: VUMC IRB (HRPP department)

Subject: FY26 VUMC IRB Review Rates

You are receiving this email as a user of VUMC's IRB submission portal DISCOVER-e. VU Investigators may disregard this notice because IRB fees are paid through a different mechanism for VU studies.

Effective October 1st, 2025, the IRB review fee schedule will change. The attached IRB review fees will be charged to submissions meeting [IRB Policy V.B.](#) Non-sIRB studies that are sponsored by industry or other for-profit companies are assessed a fee for IRB review. Single IRB (sIRB) studies supported by federal or other non-profit entities will be assessed a review fee for the review of non-VUMC sites. sIRB studies supported by industry or other for-profit companies will be assessed a review fee for all sites including VUMC.

IRB fees should be included in contract negotiations and are applicable whether or not the contract is finalized. The PI and/or their department is responsible for payment of the review fee even if the sponsor refuses payment. Non-sIRB studies supported by foundations, not-for-profit organizations, department funds, or that are unfunded do not incur IRB fees in FY26. All sIRB studies will be assessed IRB review fees for non-VUMC sites unless the study has been granted a waiver from HRPP. IRB review fees will continue to be assessed until the study is closed with the IRB.

Changes for FY26: Fee exemptions for administrative amendments will be limited to changes in study coordinators and submission of Investigator's Brochures (IBs) with no changes in safety data. Fees will be assessed for the following submission types when the study meets IRB Policy V.B: New Study, Subcommittee, Amendment, Continuing Review, Directed Education, Directed Audit, Study Expiration, Post-Approval Monitoring, Site Add and Study Closure. VUMC billing information must be provided at submission. Fees will not be assessed for the following submission types: Adverse Events and Non-Compliance with the Protocol.

Industry sponsored studies: VUMC studies funded by industry will be charged for IRB review. Fees apply to both non-sIRB (Table 1) and sIRB studies (Table 2).

single IRB (sIRB) studies where VUMC is the reviewing IRB for participating sites, fees are assessed for non-VUMC sites. Review fees are charged per site included in the submission.

- For sIRB studies with a **VUMC lead PI**, VUMC worktags will be charged for IRB review of non-VUMC sites (Table 1).
- For sIRB studies with **non-VUMC lead PI**, IRB review fees are assessed on non-VUMC participating sites. Contact heather.j.phillips@vumc.org for the external rate list. Invoices for non-VUMC participating sites will be sent via iLab to the Lead PI identified in DISCOVER-e. Individual invoices are not sent to each participating site investigator. It is expected that the Lead PI will coordinate payment of the fees.

Vanderbilt University investigators are not charged for VUMC IRB Review fees. VU charges are paid centrally by VU.

Other Sponsored & non-sponsored non-sIRB studies: Studies not meeting the IRB Policy V.B. will **not** be assessed IRB review fees in FY26. Examples include studies funded by not-for-profit entities (e.g. foundations) and those with no external funding.

Please direct questions to Heather J. Phillips at heather.j.phillips@vumc.org.

FY26 VUMC IRB Review Fees

Table 1 - FY26 VUMC IRB Review Rates for VUMC Studies

non-sIRB Rates for Industry Sponsored VUMC studies

Effective October 1, 2025

Non-sIRB Industry Sponsored	FY26 Rate	FY25 Rate	\$ change	% change
New Study - Full Committee	\$ 3,000	\$ 2,941	\$ 59	2%
Continuing Review - Full Committee	\$ 1,750	\$ 1,513	\$ 237	16%
Amendment - Full Committee	\$ 1,750	\$ 1,494	\$ 256	17%
New Study - Expedited	\$ 1,750	\$ 1,906	\$ (156)	-8%
Continuing Review - Expedited (including Study Closure)	\$ 750	\$ 669	\$ 81	12%
Amendment - Expedited	\$ 750	\$ 644	\$ 106	16%
New Study - Analyst Review	\$ 750	\$ 825	\$ (75)	-9%
Amendment - Analyst Review	\$ 250	\$ 206	\$ 44	21%
Subcommittee Review	\$ 1,750	\$ 1,906	\$ (156)	-8%
Post-Approval Monitoring Visit	\$ 1,750	\$ -	\$ 1,750	
Directed Audit	\$ 1,750	\$ -	\$ 1,750	
Study Expiration	\$ 750	\$ -	\$ 750	
Withdrawal of new study submission (1)	\$ 250	\$ -	\$ 250	

(1) If withdrawal occurs prior to committee review. If withdrawal occurs after committee review, the study will be charged for the level of review the submission received.

Table 2 - FY26 VUMC sIRB Review Rates for VUMC Studies

sIRB Review Rates when VUMC is Serving as the Reviewing IRB for VUMC studies

Effective October 1, 2025

Federal or Non-Profit Sponsored Projects (1)	FY26 Rate	FY25 Rate	\$ change	% change
sIRB Continuing Review - Full Committee	\$ 1,200 (2)	\$ 2,280	\$ (1,080)	-47%
sIRB Amendment - Full Committee	\$ 1,200 (3)	\$ 3,467	\$ (2,267)	-65%
sIRB Continuing Review - Expedited	\$ 1,200 (2)	\$ 1,636	\$ (436)	-27%
sIRB Amendment - Expedited	\$ 600 (3)	\$ 2,033	\$ (1,433)	-70%
sIRB Amendment - Analyst Review	\$ 100 (3)	\$ 1,016	\$ (916)	-90%
sIRB Site Add	\$ 1,200 (2)	\$ 2,836	\$ (1,636)	-58%

(1) VUMC as a site will be excluded from IRB review fees. No charge for new study or global amendment submissions.

(2) Rate is per non-VUMC site included in the submission.

(3) Rate applies to non-VUMC site amendments.

Industry Sponsored Projects	FY26 Rate	FY25 Rate	\$ change	% change
ceded New Study	\$ 5,000	\$ 1,580	\$ 3,420	216%
ceded Continuing Review	\$ 1,750	\$ 725	\$ 1,025	141%
ceded Amendment	\$ 1,750	\$ 1,143	\$ 607	53%
ceded Amendment - Analyst Review	\$ 500	\$ -	\$ 500	