



Be sure you are using the most updated version of this form by obtaining it directly from the CMS website here: <https://www.cms.gov/Medicare/CMS-Forms/CMS-Forms/CMS-Forms-Items/CMS1249384.html>.

MEDICARE ENROLLMENT APPLICATION

**ENROLLMENT FOR ELIGIBLE ORDERING, CERTIFYING
AND PRESCRIBING PHYSICIANS, AND OTHER
ELIGIBLE PROFESSIONALS**

CMS-8550

**SEE PAGE 1 TO DETERMINE IF YOU ARE COMPLETING THE CORRECT APPLICATION
AND FOR INFORMATION ON WHERE TO MAIL THIS COMPLETED APPLICATION.**



WHO SHOULD COMPLETE AND SUBMIT THIS APPLICATION

Most physicians and eligible professionals (as defined in section 1848(K)(3)(B) of the Social Security Act) enroll in the Medicare program to be reimbursed for the covered services they furnish to Medicare beneficiaries. However, with the implementation of Section 6405 of the Affordable Care Act, CMS requires certain physicians and eligible professionals to enroll in the Medicare program for the sole purpose of ordering or certifying items or services for Medicare beneficiaries, and prescribing Part D drugs. These physicians and eligible professionals do not and will not send claims to a Medicare Administrative Contractor (MAC) for the services they furnish. The physicians and eligible professionals who may enroll in Medicare solely for the purpose of ordering and certifying and prescribing Part D drugs include, but are not limited to, those who are:

- Employed by the Department of Veterans Affairs (DVA)
- Employed by the Public Health Service (PHS)
- Employed by the Department of Defense (DOD)/Tricare
- Employed by the Indian Health Service (IHS) or a Tribal Organization
- Employed by Federally Qualified Health Centers (FQHC), Rural Health Clinics (RHC) or Critical Access Hospitals (CAH)
- Licensed Residents (as defined in 42 C.F.R. section 413.75(b)) in an approved medical residency program
- Dentists, including oral surgeons
- Pediatricians
- Retired physicians who are licensed

Once enrolled, you will be listed on a CMS database and will be deemed eligible to order and certify services and items or prescribe Part D drugs for Medicare beneficiaries.

Physicians and eligible professionals can apply to enroll for the sole purpose of ordering and certifying items and/or services to beneficiaries, and prescribing Part D drugs in the Medicare program or make a change in their enrollment information using either:

- The CMS-8550 application available on the Internet-based Provider Enrollment, Chain and Ownership System (PECOS), or
- The paper CMS-8550 application. Be sure you are using the most current version.

For additional information regarding the Medicare ordering and certifying and Part D prescribing enrollment process, including Internet-based PECOS and to get a copy of the most current CMS-8550 application, go to <https://www.cms.gov/MedicareProviderSupEnroll>.

The information you provide on this form will not be shared. It is protected under 5 U.S.C. Section 552(b)(4) and/or (b)(6), respectively. See the last page of this application to read the Privacy Act Statement.

NATIONAL PROVIDER IDENTIFIER INFORMATION

The National Provider Identifier (NPI) is the standard unique health identifier for health care providers and suppliers and is assigned by the National Plan and Provider Enumeration System (NPPES). **You must obtain an NPI prior to enrolling in Medicare.** Applying for the NPI is a process separate from Medicare enrollment. To obtain an NPI, you may apply online at <https://NPPES.cms.hhs.gov/NPPES/Welcome.do>. For more information about NPI enumeration, visit <http://www.cms.gov/Medicare/Provider-Enrollment-and-Certification/MedicareProviderSupEnroll/index.html>.

INSTRUCTIONS FOR COMPLETING THIS APPLICATION

All information on this form is required with the exception of those fields specifically marked as "optional." Any field marked as optional is not required to be completed nor does it need to be updated or reported as a "change of information" as required in 42 C.F.R section 424.516. However, it is highly recommended that once reported, these fields be kept up-to-date.

- Type or print all information so that it is legible. Do not use pencil. Blue ink is preferred.
- Complete all applicable sections and furnish your NPI.
- Keep a copy of your completed Medicare enrollment application for your records.
- Sign and date Section 8 of this application using blue ink.

ACRONYMS COMMONLY USED IN THIS APPLICATION

MAC: Medicare Administrative Contractor

NPI: National Provider Identifier

PECOS: Provider Enrollment Chain and Ownership System

WHERE TO MAIL YOUR APPLICATION

The MAC that services your state is responsible for processing your enrollment application. To locate the mailing address for your designated MAC, go to <https://www.cms.gov/MedicareProviderSupEnroll>.

As of June 2018, the MAC for Tennessee is Palmetto GBA; check the link above (once on page look for link to MAC Provider Enrollment Contact Information), to see if this has changed. Once you have completed this form, mail it (along with the letter certifying your status as a Resident Physician, if needed - see note at the bottom of page 6) to Tennessee's MAC for Part B Provider Enrollment, which is (as of June 2018):

**Palmetto GBA
Mail Code AG-310
PO Box 100306
Columbia, SC 29202-3306**

If you have questions about enrollment or to check the status of your enrollment, you can contact the MAC as well. The phone number for Palmetto GBA is 877-567-7271.

SECTION 1: BASIC INFORMATION

A. REASON FOR SUBMITTING THIS APPLICATION

Check one box and complete the sections of this application as indicated.

<input checked="" type="checkbox"/> You are enrolling for the sole purpose of ordering/certifying and/or prescribing Part D drugs	Complete all sections
<input type="checkbox"/> You are currently enrolled solely to order and certify and/or prescribe Part D drugs, and are updating your information	Complete Section 2A, all other applicable sections and Section 8
<input type="checkbox"/> You are voluntarily withdrawing your Medicare enrollment to solely order and certify and/or prescribe Part D drugs	Complete Section 2A (Name, SSN and NPI) and Section 8

B. REASON YOU ARE ENROLLING SOLELY TO ORDER AND CERTIFY OR PRESCRIBE PART D DRUGS

Instructions: Choose only one reason from Group One **OR** one reason from Group Two

You are enrolling in Medicare solely to order and certify or prescribe Part D drugs because you are:

Group 1

- Employed by the DV
- Employed by the PH
- Employed by the DC
- Employed by the IHS
- Employed by a Medicare-enrolled FQHC
- Employed by a Medicare
- Employed by a Medicare

Select if you do NOT have a full TN Medical License (most house staff)

Select if you have your own full TN Medical License

Group 2

- Physician not employed by any entity in Group 1
- Eligible Professional not employed by any entity in Group 1
- Licensed Resident not employed by any entity in Group 1
- Dentist not employed by any entity in Group 1
- Pediatrician not employed by any entity in Group 1
- Retired physicians who are licensed
- Other (specify): _____

SECTION 2: IDENTIFYING INFORMATION

A. PERSONAL INFORMATION

Your name, date of birth, and social security number must match your social security record.

First Name	Middle Initial	Last Name	Jr., Sr., M.D., etc.
Other Name, First	Middle Initial	Last Name	Jr., Sr., M.D., etc.
Type of Other Name <input type="checkbox"/> Former or Maiden Name <input type="checkbox"/> Professional Name <input type="checkbox"/> Other (Describe): _____			
Social Security Number (SSN)	Date of Birth (mm/dd/yyyy)	Gender <input type="checkbox"/> Male <input type="checkbox"/> Female	

Medicare Identification Number (PTAN) (if issued) You likely do not have this; leave blank	National Provider Identifier (NPI) (Type 1 – Individual) Look up your NPI number here: https://npiregistry.cms.hhs.gov/
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B. EDUCATIONAL INFORMATION

Medical or other Professional School (Training Institution, if non-MD)	Year of Graduation (yyyy)
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C. LICENSE/CERTIFICATION/REGISTRATION INFORMATION

1. License Information

- License Not Applicable

License Number	Effective Date (mm/dd/yyyy)	State Where Issued
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Enter your license information if you have a full medical license; otherwise, check the "License Not Applicable" box.

2. Certification

- Certification Not Applicable

Certification Number	Effective Date (mm/dd/yyyy)	State Where Issued
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3. Drug Enforcement Agency (DEA) Registration Information

- Registration Not Applicable

DEA Registration Number	Effective Date (mm/dd/yyyy)	State Where Issued
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Enter your personal DEA Number if you have one; otherwise enter the VUMC Institutional DEA Number with your 4-digit suffix, as found in the GME Portal (<https://gme.mc.vanderbilt.edu/GMEPortal/Login.aspx>), using your start date as house staff at VUMC as the effective date.

SECTION 3: FINAL ADVERSE LEGAL ACTIONS

This section captures information regarding final adverse legal actions, such as convictions, exclusions, revocations and suspensions. All applicable final adverse legal actions must be reported, regardless of whether any records were expunged or any appeals are pending.

A. CONVICTIONS

1. Any federal or state felony convictions (as defined in 42 C.F.R. section 1001.2) within the preceding 10 years.
2. Any misdemeanor conviction, under federal or state law, related to: (a) the delivery of an item or service under Medicare or a state health care program, or (b) the abuse or neglect of a patient in connection with the delivery of a health care item or service.
3. Any misdemeanor conviction, under federal or state law, related to theft, fraud, embezzlement, breach of fiduciary duty, or other financial misconduct in connection with the delivery of a health care item or service.
4. Any felony or misdemeanor conviction, under federal or state law, relating to the interference with or obstruction of any investigation into any criminal offense described in 42 C.F.R. section 1001.101 or 1001.201.
5. Any felony or misdemeanor conviction, under federal or state law, relating to the unlawful manufacture, distribution, prescription, or dispensing of a controlled substance.

B. EXCLUSIONS, REVOCATIONS OR SUSPENSIONS

1. Any revocation or suspension of a license to provide health care by any state licensing authority. This includes the surrender of such a license while a formal disciplinary proceeding was pending before a state licensing authority.
2. Any revocation or suspension of accreditation.
3. Any suspension or exclusion from participation in, or any sanction imposed by, a federal or state health care program, or any debarment from participation in any Federal Executive Branch procurement or non-procurement program.
4. Any past or current Medicare payment suspension under any Medicare and/or Medicaid billing number.
5. Any Medicare and/or Medicaid revocation of any Medicare and/or Medicaid billing numbers.

C. FINAL ADVERSE LEGAL ACTION HISTORY

If you are reporting a change in this section, check the box below and furnish the effective date.

Change **Effective Date (mm/dd/yyyy):** _____

1. Have you, under any current or former name, ever had a final adverse legal action listed above imposed against you?
 YES—Continue Below NO—Skip to Section 4
2. If yes, report each final adverse legal action, when it occurred, the federal or state agency or the court/ administrative body that imposed the action, and the resolution, if any.

Attach a copy of the relevant final legal adverse action documents.

FINAL ADVERSE LEGAL ACTION	DATE	TAKEN BY	RESOLUTION

SECTION 4: MEDICAL SPECIALTY INFORMATION

A. PHYSICIAN SPECIALTY

Check your primary specialty below. Only check one (1) specialty. Physicians must meet all state requirements for the type of specialty checked.

- | | |
|--|---|
| <input type="checkbox"/> Addiction Medicine | <input type="checkbox"/> Nephrology |
| <input type="checkbox"/> Allergy/Immunology | <input type="checkbox"/> Neurology |
| <input type="checkbox"/> Anesthesiology | <input type="checkbox"/> Neuropsychiatry |
| <input type="checkbox"/> Cardiac Electrophysiology | <input type="checkbox"/> Neurosurgery |
| <input type="checkbox"/> Cardiac Surgery | <input type="checkbox"/> Nuclear Medicine |
| <input type="checkbox"/> Cardiovascular Disease (Cardiology) | <input type="checkbox"/> Obstetrics/Gynecology |
| <input type="checkbox"/> Colorectal Surgery (Proctology) | <input type="checkbox"/> Ophthalmology |
| <input type="checkbox"/> Critical Care (Intensivists) | <input type="checkbox"/> Optometry |
| <input type="checkbox"/> Dentist | <input type="checkbox"/> Oral Surgery |
| <input type="checkbox"/> Dermatology | <input type="checkbox"/> Orthopedic Surgery |
| <input type="checkbox"/> Diagnostic Radiology | <input type="checkbox"/> Osteopathic Manipulative Medicine |
| <input type="checkbox"/> Emergency Medicine | <input type="checkbox"/> Otolaryngology |
| <input type="checkbox"/> Endocrinology | <input type="checkbox"/> Pain Management |
| <input type="checkbox"/> Family Practice | <input type="checkbox"/> Pathology |
| <input type="checkbox"/> Gastroenterology | <input type="checkbox"/> Pediatric Medicine |
| <input type="checkbox"/> General Practice | <input type="checkbox"/> Peripheral Vascular Disease |
| <input type="checkbox"/> General Surgery | <input type="checkbox"/> Physical Medicine and Rehabilitation |
| <input type="checkbox"/> Geriatric Medicine | <input type="checkbox"/> Plastic and Reconstructive Surgery |
| <input type="checkbox"/> Geriatric Psychiatry | <input type="checkbox"/> Podiatry |
| <input type="checkbox"/> Gynecological Oncology | <input type="checkbox"/> Preventive Medicine |
| <input type="checkbox"/> Hand Surgery | <input type="checkbox"/> Psychiatry |
| <input type="checkbox"/> Hematology | <input type="checkbox"/> Pulmonary Disease |
| <input type="checkbox"/> Hematology/Oncology | <input type="checkbox"/> Radiation Oncology |
| <input type="checkbox"/> Hospice/Palliative Care | <input type="checkbox"/> Rheumatology |
| <input type="checkbox"/> Infectious Disease | <input type="checkbox"/> Sleep Medicine |
| <input type="checkbox"/> Internal Medicine | <input type="checkbox"/> Sports Medicine |
| <input type="checkbox"/> Interventional Cardiology | <input type="checkbox"/> Surgical Oncology |
| <input type="checkbox"/> Interventional Pain Management | <input type="checkbox"/> Thoracic Surgery |
| <input type="checkbox"/> Interventional Radiology | <input type="checkbox"/> Urology |
| <input type="checkbox"/> Maxillofacial Surgery | <input type="checkbox"/> Vascular Surgery |
| <input type="checkbox"/> Medical Oncology | <input type="checkbox"/> Undefined Physician Specialty |

(Specify): _____

B. ELIGIBLE PROFESSIONAL OR OTHER NON-PHYSICIAN SPECIALTY TYPE

If you are an eligible professional (as defined in section 1848(K)(3)(B) of the Social Security Act), check the appropriate box to indicate your specialty.

All individuals must meet specific licensing, certification, educational and work experience requirements. If you need information concerning the specific requirements for your specialty, contact your designated MAC.

Check only one of the following:

- | | |
|--|---|
| <input type="checkbox"/> Certified Nurse Midwife | <input type="checkbox"/> Physician Assistant |
| <input type="checkbox"/> Clinical Nurse Specialist | <input type="checkbox"/> Qualified Audiologist |
| <input type="checkbox"/> Clinical Psychologist | <input type="checkbox"/> Qualified Speech-Language Pathologist |
| <input type="checkbox"/> Clinical Social Worker | <input type="checkbox"/> Registered Dietician or Nutritional Professional |
| <input type="checkbox"/> Nurse Practitioner | <input type="checkbox"/> Unlisted Practitioner Type |
| <input type="checkbox"/> Occupational Therapist | |
| <input type="checkbox"/> Physical Therapist | |

(Specify): _____

SECTION 5: IMPORTANT ADDRESS INFORMATION

CORRESPONDENCE MAILING ADDRESS

Once you are enrolled, the MAC will use the address and contact information in this section if it needs to contact you directly.

Business Location Name		
Attention (<i>optional</i>)		
Mailing Address Line 1 (<i>P.O. Box or Street Name and Number</i>)		
Mailing Address Line 2 (<i>Suite, Room, Apt. #, etc.</i>)		
City/Town	State	ZIP Code + 4
Telephone Number	Fax Number (<i>if applicable</i>)	
E-mail Address (<i>if applicable</i>)		

Use an address/phone number where you can be reached; ask your Program Coordinator if you are unsure of the best address format to ensure you receive mail

Consider using an email that you will still have after training, but be sure it is an account that you check regularly

SECTION 6: CONTACT PERSON INFORMATION (Optional)

If questions arise during the processing of only this application, your designated MAC will attempt to contact the individual you list in this section. All other inquiries will be directed to the contact listed in section 5.

First Name	Middle Initial	Last Name	Jr., Sr., MD., etc.
Address Line 1 (<i>P.O. Box or Street Name and Number</i>)			
Address Line 2 (<i>Suite, Room, Apt. #, etc.</i>)			
City/Town		State	ZIP Code + 4
Telephone Number	Fax Number (<i>if applicable</i>)	E-mail Address (<i>if applicable</i>)	
Relationship or Affiliation to You			

Leave this section blank; you are the only contact person for your application

NOTE: During the enrollment process, the MAC may request documentation to support and validate information reported on this application. You must provide this documentation in a timely manner.

IMPORTANT: If you do not have a full medical license, visit the GME Portal (<https://gme.mc.vanderbilt.edu/GMEPortal/Login.aspx>) and select "Confirmation Letter for CMS" and attach the resulting letter to your application. This is not required if you do have your own medical license and have entered your license information in the appropriate section above.

SECTION 7: PENALTIES FOR FALSIFYING INFORMATION ON THIS APPLICATION

This section explains the penalties for deliberately furnishing false information in this application to gain or maintain enrollment in the Medicare program.

1. 18 U.S.C. section 1001 authorizes criminal penalties against an individual who, in any matter within the jurisdiction of any department or agency of the United States, knowingly and willfully falsifies, conceals or covers up by any trick, scheme or device a material fact, or makes any false, fictitious, or fraudulent statements or representations, or makes any false writing or document knowing the same to contain any false, fictitious or fraudulent statement or entry. Individual offenders are subject to fines of up to \$250,000 and imprisonment for up to five years. Offenders that are organizations are subject to fines of up to \$500,000 (18 U.S.C. section 3571). Section 3571(d) also authorizes fines of up to twice the gross gain derived by the offender if it is greater than the amount specifically authorized by the sentencing statute.
2. Section 1128B(a)(1) of the Social Security Act authorizes criminal penalties against any individual who, “knowingly and willfully,” makes or causes to be made any false statement or representation of a material fact in any application for any benefit or payment under a federal health care program. The offender is subject to fines of up to \$25,000 and/or imprisonment for up to five years.
3. The Civil False Claims Act, 31 U.S.C. section 3729, imposes civil liability, in part, on any person who:
 - a) knowingly presents, or causes to be presented, to an officer or any employee of the United States Government a false or fraudulent claim for payment or approval;
 - b) knowingly makes, uses, or causes to be made or used, a false record or statement to get a false or fraudulent claim paid or approved by the Government;
 - c) conspires to defraud the Government by getting a false or fraudulent claim allowed or paid.

The Act imposes a civil penalty of \$5,000 to \$10,000 per violation, plus three times the amount of damages sustained by the Government

4. Section 1128A(a)(1) of the Social Security Act imposes civil liability, in part, on any person (including an organization, agency or other entity) that knowingly presents or causes to be presented to an officer, employee, or agent of the United States, or of any department or agency thereof, or of any State agency...a claim...that the Secretary determines is for a medical or other item or service that the person knows or should know:
 - a) was not provided as claimed; and/or
 - b) the claim is false or fraudulent.
5. This provision authorizes a civil monetary penalty of up to \$10,000 for each item or service, an assessment of up to three times the amount claimed, and exclusion from participation in the Medicare program and State health care programs.
6. 18 U.S.C. 1035 authorizes criminal penalties against individuals in any matter involving a health care benefit program who knowingly and willfully falsifies, conceals or covers up by any trick, scheme, or device a material fact; or makes any materially false, fictitious, or fraudulent statements or representations, or makes or uses any materially false fictitious, or fraudulent statement or entry, in connection with the delivery of or payment for health care benefits, items or services. The individual shall be fined or imprisoned up to 5 years or both.
7. 18 U.S.C. 1347 authorizes criminal penalties against individuals who knowing and willfully execute, or attempt, to executive a scheme or artifice to defraud any health care benefit program, or to obtain, by means of false or fraudulent pretenses, representations, or promises, any of the money or property owned by or under the control of any, health care benefit program in connection with the delivery of or payment for health care benefits, items, or services. Individuals shall be fined or imprisoned up to 10 years or both. If the violation results in serious bodily injury, an individual will be fined or imprisoned up to 20 years, or both. If the violation results in death, the individual shall be fined or imprisoned for any term of years or for life, or both.
8. The government may assert common law claims such as “common law fraud,” “money paid by mistake,” and “unjust enrichment.”

Remedies include compensatory and punitive damages, restitution, and recovery of the amount of the unjust profit.

SECTION 8: CERTIFICATION STATEMENT AND SIGNATURE

As an individual practitioner, you are the only person who can sign this application. The authority to sign this application on your behalf may not be delegated to any other person.

The Certification Statement contains certain standards that must be met for initial and continuous enrollment in the Medicare program solely to order and certify items and services for Medicare beneficiaries, or prescribe Part D drugs. Review these requirements carefully.

By signing the Certification Statement, you agree to adhere to all of the requirements listed herein and acknowledge that you may be denied or revoked from enrolling in the Medicare program if any requirements are not met.

A. CERTIFICATION STATEMENT

You **MUST SIGN AND DATE** the certification statement below in order to be enrolled in the Medicare program. In doing so, you are attesting to meeting and maintaining the Medicare requirements stated below.

Under the penalty of perjury, I, the undersigned, certify to the following:

1. I understand that if I wish to be reimbursed by Medicare for services I have performed, I must first enroll in Medicare as an individual supplier using the CMS-855I.
2. I have read the contents of this application and the information contained herein is true, correct and complete. If I become aware that any information in this application is not true, correct and complete, I agree to notify my designated MAC immediately.
3. I authorize the MAC to verify the information contained herein. I agree to notify the MAC of any changes to the information to this form within 90 days of the effective date of change. I understand that any change to my status as an individual practitioner may require the submission of a new application.
4. I have read and understand the Penalties for Falsifying Information, as printed in this application. I understand that any deliberate omission, misrepresentation or falsification of any information contained in this application or contained in any communication supplying information to Medicare, or any deliberate alteration of any text on this application form, may be punished by criminal, civil and/or administrative penalties including, but not limited to the imposition of fines, civil damages and/or imprisonment.
5. I agree to abide by the Medicare laws, regulations and program instructions that apply to me or to the organization listed in Section 2A of this application. The Medicare laws, regulations, and program instructions are available through the fee-for-service contractor. I understand that payment of a claim by Medicare is conditioned upon the claim and the underlying transaction complying with such laws, regulations and program instructions (including, but not limited to, the Federal Anti-Kickback Statute, 42 U.S.C. section 1320a-7b(b) (section 1128B(b) of the Social Security Act) and the Physician Self-Referral Law (Stark Law), 42 U.S.C. section 1395nn (section 1877 of the Social Security Act)).
6. I will not knowingly order and/or certify an item and/or service or prescribe Part D drugs that allows a false or fraudulent claim to be presented for payment by Medicare.
7. I further certify that I am the individual practitioner who is applying for the sole purpose of ordering and certifying items or services to Medicare beneficiaries, or prescribing Part D drugs, and I have signed and dated this application.

B. SIGNATURE AND DATE

First Name (Print)	Middle Initial	Last Name (Print)	Jr., Sr., M.D., etc.
Practitioner Signature (<i>First, Middle, Last Name, Jr., Sr., M.D., etc.</i>)			Date Signed (<i>mm/dd/yyyy</i>)

All signatures must be original. Applications with signatures deemed not original or not dated will not be processed. Stamped, faxed or copied signatures will not be accepted.

MEDICARE SUPPLIER ENROLLMENT APPLICATION PRIVACY ACT STATEMENT

The Authority for maintenance of the system is given under provisions of sections 1102(a) (Title 42 U.S.C. 1302(a)), 1128 (42 U.S.C. 1320a-7), 1814(a) (42 U.S.C. 1395f(a)(1), 1815(a) (42 U.S.C. 1395g(a)), 1833(e) (42 U.S.C. 1395l(3)), 1871 (42 U.S.C. 1395hh), and 1886(d)(5)(F), (42 U.S.C. 1395ww(d)(5)(F) of the Social Security Act; 1842(r) (42 U.S.C. 1395u(r)); section 1124(a)(1) (42 U.S.C. 1320a-3(a)(1), and 1124A (42 U.S.C. 1320a-3a), section 4313, as amended, of the BBA of 1997; and section 31001(i) (31 U.S.C. 7701) of the DCIA (Pub. L. 104-134), as amended.

The information collected here will be entered into the Provider Enrollment, Chain and Ownership System (PECOS).

PECOS will collect information provided by an applicant related to identity, qualifications, practice locations, ownership, billing agency information, reassignment of benefits, electronic funds transfer, the NPI and related organizations. PECOS will also maintain information on business owners, chain home offices and provider/chain associations, managing/ directing employees, partners, authorized and delegated officials, supervising physicians of the supplier, ambulance vehicle information, and/or interpreting physicians and related technicians. This system of records will contain the names, social security numbers (SSN), date of birth (DOB), and employer identification numbers (EIN) and NPI's for each disclosing entity, owners with 5 percent or more ownership or control interest, as well as managing/directing employees. Managing/directing employees include general manager, business managers, administrators, directors, and other individuals who exercise operational or managerial control over the provider/ supplier. The system will also contain Medicare identification numbers (i.e., CCN, PTAN and the NPI), demographic data, professional data, past and present history as well as information regarding any adverse legal actions such as exclusions, sanctions, and felonious behavior.

The Privacy Act permits CMS to disclose information without an individual's consent if the information is to be used for a purpose that is compatible with the purpose(s) for which the information was collected. Any such disclosure of data is known as a "routine use." The CMS will only release PECOS information that can be associated with an individual as provided for under Section III "Proposed Routine Use Disclosures of Data in the System." Both identifiable and non-identifiable data may be disclosed under a routine use. CMS will only collect the minimum personal data necessary to achieve the purpose of PECOS. Below is an abbreviated summary of the six routine uses. To view the routine uses in their entirety go to: <http://www.cms.gov/Regulations-and-Guidance/Guidance/PrivacyActSystemofRecords/Systems-of-Records-Items/CMS023307.html>.

1. To support CMS contractors, consultants, or grantees, who have been engaged by CMS to assist in the performance of a service related to this collection and who need to have access to the records in order to perform the activity.
2. To assist another federal or state agency, agency of a state government or its fiscal agent to:
 - a. Contribute to the accuracy of CMS's proper payment of Medicare benefits,
 - b. Enable such agency to administer a federal health benefits program that implements a health benefits program funded in whole or in part with federal funds, and/or
 - c. Evaluate and monitor the quality of home health care and contribute to the accuracy of health insurance operations.
3. To assist an individual or organization for research, evaluation or epidemiological projects related to the prevention of disease or disability, or the restoration or maintenance of health, and for payment related projects.
4. To support the Department of Justice (DOJ), court or adjudicatory body when:
 - a. The agency or any component thereof, or
 - b. Any employee of the agency in his or her official capacity, or
 - c. Any employee of the agency in his or her individual capacity where the DOJ has agreed to represent the employee, or
 - d. The United States Government, is a party to litigation and that the use of such records by the DOJ, court or adjudicatory body is compatible with the purpose for which CMS collected the records.
5. To assist a CMS contractor that assists in the administration of a CMS administered health benefits program, or to combat fraud, waste, or abuse in such program.
6. To assist another federal agency to investigate potential fraud, waste, or abuse in, a health benefits program funded in whole or in part by federal funds.

The applicant should be aware that the Computer Matching and Privacy Protection Act of 1988 (P.L. 100-503) amended the Privacy Act, 5 U.S.C. section 552a, to permit the government to verify information through computer matching.

According to the Paperwork Reduction Act of 1995, no persons are required to respond to a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0938-1135. The time required to complete this information collection is estimated to be 30 minutes per response, including the time to review instructions, search existing data resources, gather the data needed, and complete and review the information collection. If you have any comments concerning the accuracy of the time estimate(s) or suggestions for improving this form, please write to: CMS, 7500 Security Boulevard, Attn: PRA Reports Clearance Officer, Baltimore, Maryland 21244-1850.

DO NOT MAIL APPLICATIONS TO THIS ADDRESS. Mailing your application to this address will significantly delay application processing.



*Donald W. Brady, M.D.
Senior Vice President for Educational Affairs
Senior Associate Dean for Graduate Medical Education
and Continuing Professional Development
ACGME/NRMP Designated Institutional Official
Professor of Medicine and of Medical Education
and Administration*

[DATE]

Dear Sir or Madam,

I confirm that [HOUSE STAFF NAME] is currently a Resident Physician at Vanderbilt University Medical Center in Nashville, Tennessee.

Sincerely,

[SIGNATURE]

Donald W. Brady, MD
Senior Vice President for Educational Affairs
ACGME / NRMP Designated Institutional Official
Senior Associate Dean for GME and Continuing Professional Development
Professor of Medicine and Professor of Medical Education and Administration

This is an example of the letter confirming your status as a Resident Physician. If you do not have a license, you will need to attach your personalized letter to your application. Obtain it by visiting the GME Portal (<https://gme.mc.vanderbilt.edu/GMEPortal/Login.aspx>) and selecting "Confirmation Letter for CMS" and attach the resulting letter to your application.