**Description:** Discuss as a group what information might be exposed in the situation and how to handle the situation.

| **Situation** | **What confidential information**  **might be exposed?** | **How the situation might be handled?** |
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| 1. Phone message to a physician lost in stairway contains patient’s name and diagnosis. |  |  |
| 1. Medical records are left in a conference room after a meeting. |  |  |
| 1. A paycheck stub is left next to the copier. |  |  |
| 1. Fax with health records is sent to the wrong fax number. |  |  |
| 1. Residents rounding enter the patient’s room while he is getting a sponge bath. |  |  |
| 1. Copy of a grant proposal is left in the restroom of the Library. |  |  |
| 1. A patient’s electronic medical record in full view at the check-in desk for the clinic. |  |  |
| 1. A resume of a job applicant who is an internal candidate is left lying on the desk. |  |  |
| 1. Your neighbor’s wife was taken to the hospital last night. As a resident, you have access to patient records. |  |  |
| 1. Email sent to staff in a department mentioning the recent diagnosis of a coworker and asking for donations to help with the cost of her care. |  |  |
| 1. A research assistant from your lab had surgery last night. Since you know this surgeon, you call to get the details. |  |  |
| 1. A patient being transferred by ambulance on a stretcher has been only partially covered as she is pushed out of the elevator. |  |  |
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