

## Non-VUMC Physicians (CME Credit)

**You must meet the course requirements of answering 80% of the questions, which is 16 questions, to claim Continuing Education Credits.**

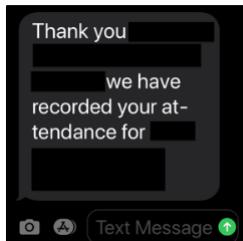
**Note before proceeding to steps below:** QuizTime is the platform that delivers course questions to our learners. A separate system, CloudCME, is used to award and track Continuing Education credits for each QuizTime course. Learners are required to set up **accounts in both systems**.

1. Set up a CloudCME account if you do not have one by clicking on the link below.

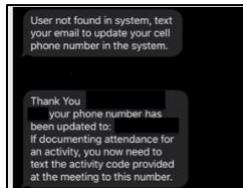
**Non-VUMC Learner Link:**

<https://res.cloudinary.com/dket7u0n0/image/upload/v1606940309/quiztime/Non-Vanderbilt%20University%20Medical%20Center%20Learners%20How%20to%20Create%20a%20CloudCME%20Account.pdf> (If the link does not work, please copy/paste the URL into your web browser.)

2. Text **42020** to **1-855-776-6263** within 14 days.
3. Recorded attendance will receive the below message with your name, degree and course name.



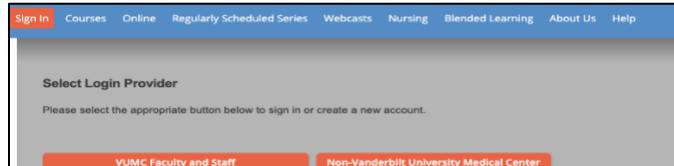
4. Non-recorded attendance will receive the below message.



5. Complete steps in text message above to record your attendance.
6. Go to <https://vumc.cloud-cme.com>.
7. Select **Sign In** from the upper left corner of the blue ribbon.



8. Select Non-Vanderbilt University Medical Center.



9. Sign in with the credentials you created when you initially set up your CloudCME account.

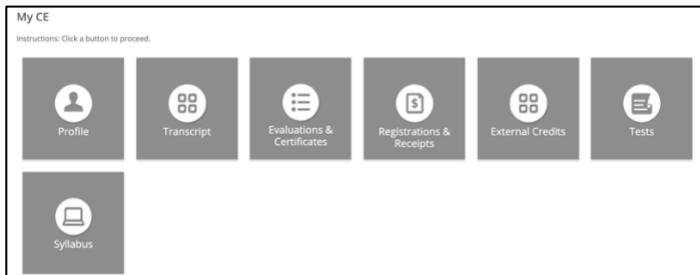


10. Click on the **MyCE** tab on the right side of the blue ribbon. (You should still be signed in to CloudCME. If not, sign back in at <https://vumc.cloud-cme.com/>.)

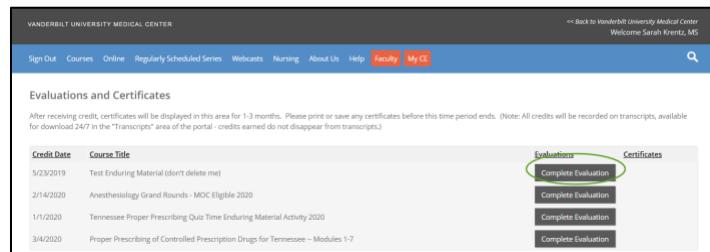


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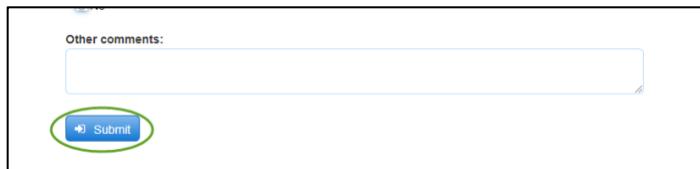
11. Click on the **Evaluation and Certificates** box.



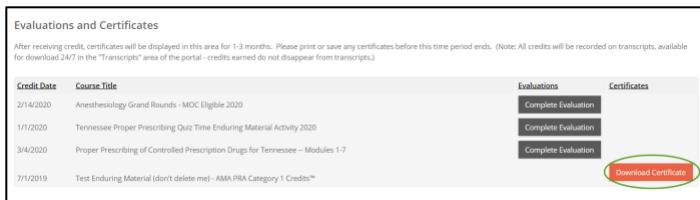
12. Complete the evaluation next to the activity you completed. **(NOTE: YOU MUST COMPLETE THE EVALUATION FOR YOUR CREDITS TO APPEAR ON YOUR CERTIFICATE OR TRANSCRIPT.)**



13. Answer all evaluation questions and **Submit**. Once the evaluation has been completed and submitted, an option to download and print your certificate will become available.



14. Download certificate.

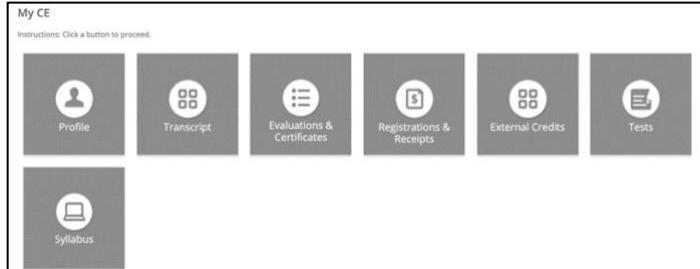


15. Follow the instructions below to download a copy of your **official transcript**.

16. Click on the **MyCE** tab on the right side of the blue ribbon. (You should still be signed in to CloudCME. If not, sign back in at <https://vumc.cloud-cme.com>.)



17. Click on the **Transcript** box.



## Non-VUMC Physicians (CME Credit)

18. Download transcript. Print or email at anytime.

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