

Vanderbilt Summer Internship Program for Underrepresented Undergraduates

Weekly Schedule

(May 8 – June 16, 2023)

Week	Time	Monday	Tuesday	Wednesday	Thursday	Friday
1 (05/08 ~ 05/12)	09:00 – 10:30	Orientation/ Onboarding†	Statistics	Statistics	Statistics	Statistics
	10:30 – 12:00	Statistics	Computer set up	Working	Working	Working
	12:00 – 13:15	Lunch & Campus/ department tour‡	Lunch	Lunch	Lunch	Lunch meeting§
	13:15 – 13:30		Working	Working	Working	Working
	13:30 – 15:00	Computing	Computing	Computing	Computing	Computing
	15:00 – 16:00	I-9 ID verification	Office hours	Office hours	Office hours	Office hours
	16:00 – 17:00	Meet with mentor	Professional training ¹	Working	Working	Meet with mentor
2 (05/15 ~ 05/19)	09:00 – 10:30	Statistics	Statistics	Statistics	Statistics	Statistics
	10:30 – 11:00	Working	Working	Working	Working	Working
	11:00 – 12:00	Office hours	Office hours	Office hours	Office hours	Office hours
	12:00 – 13:15	Lunch	Lunch	Lunch	Lunch	Lunch meeting§
	13:15 – 13:30	Working	Working	Working	Working	Working
	13:30 – 15:00	Computing	Computing	Computing	Computing	Computing
	15:00 – 16:00	Working	Working	Working	Professional training ²	Working
16:00 – 17:00	Working	Working	Working	Working	Meet w/ Director *	
3 (05/22 ~ 05/26)	09:00 – 10:00	Working	Working	Working	Working	Working
	10:00 – 11:00	Working	Working	Working	Working	Working
	11:00 – 12:00	Working	Working	Working	Working	Working
	12:00 – 13:15	Lunch	Lunch	Lunch	Lunch meeting§	Lunch
	13:15 – 14:00	Working	Working	Working	Working	Working
	14:00 – 15:00	Working	Working	Working	Mentor's meeting	Working
	15:00 – 16:00	Working	Working	Professional training ³	Working	Working
16:00 – 17:00	Working	Working	Working	Working	Meet w/ Director *	
4 (05/29 ~ 06/02)	09:00 – 10:00		Working	Working	Working	Working
	10:00 – 11:00		Working	Working	Working	Working
	11:00 – 12:00		Working	Working	Working	Working
	12:00 – 13:15	Memorial Day	Lunch meeting§	Lunch	Lunch	Lunch
	13:15 – 14:00		Working	Working	Working	Working
	14:00 – 15:00		Working	Working	Working	Working
	15:00 – 16:00		Working	Working	Professional training ⁴	Meet w/ Director *
16:00 – 17:00		Working	Working	Working	Social gathering	

5 (06/05 ~ 06/09)	09:00 – 10:00	Working	Working	Working	Working	Working
	10:00 – 11:00	Working	Working	Working	Special lecture**	Working
	11:00 – 12:00	Working	Working	Working	Working	Working
	12:00 – 13:15	Lunch	Lunch meeting§	Lunch	Lunch meeting§	Lunch meeting§
	13:15 – 14:00	Working	Working	Working	Working	Working
	14:00 – 15:00	Working	Working	Working	Working	Working
	15:00 – 16:00	Working	Working	Professional training ⁵	Working	Working
	16:00 – 17:00	Working	Working	Working	Working	Meet w/ Director *
6 (06/12 ~ 06/16)	09:00 – 10:00	Working	Working	Working	Working	Working
	10:00 – 11:00	Working	Special lecture***	Working	Working	Working
	11:00 – 12:00	Working	Working	Working	Working	Presentation prep.
	12:00 – 13:00	Lunch	Lunch	Lunch meeting§	Lunch	Lunch
	13:00 – 14:00	Working	Working	Working	Working	Presentation/ Adjourn
	14:00 – 15:00	Working	Working	Working	Professional Training ⁶	
	15:00 – 16:00	Working	Working	Working	Working	Wrap-up
	16:00 – 17:00	Working	Working	Working	Meet w/ Director *	

Instructors

Statistics: Andrew Spieker, Simon Vandekar

Computing: Cole Beck, Shilin Zhao

Day 1

9:00 – 10:30 am: † Orientation/Onboarding

9:00 – 9:30 am: Administrative overview (Janey Wang)

9:30 – 9:50 am: Department Chair's greeting (Yu Shyr)

9:50 – 10:30 am: Overview of the program and schedule (Leena Choi)

12:00 – 1:30 pm: ‡ Lunch with department members, and the campus and department tour

3:15 pm: I-9 ID Verification

* Meeting with Director of the Summer Internship Program (Leena Choi)

** Biostatistics Graduate Program – Directors of Biostatistics Graduate Program (Benjamin French) & Graduate Recruitment (Simon Vandekar)

*** Future of Biostatistics – Chairperson (Yu Shyr)

Note: All lectures and professional trainings will be held in the small classroom.

Professional Training

¹ Tips on Self-Promotion (Peggy Duthie)

² Tips on Writing a Great Personal Statement (Robert Greevy)

³ Tips on Writing Statistical Report (Josh DeClercq)

⁴ Tips on Preparing Poster (Mario Davidson)

⁵ Tips on Preparing Oral Presentation (Mario Davidson)

⁶ Tips for Having a Great Personal Interview (Mario Davidson, Robert Greevy, TBD)

§ Lunch meeting with faculty, staff, and students