

Guidelines for determination of CDA allocations for Administrative (Clinical, Education and Research) roles

The Department of Anesthesiology Career Development Award (CDA) program provides faculty time for administrative activities and is the Department's shared commitment to faculty career development and in support of the Departmental missions. The table below provides guidelines with regards to select administrative activities; the *upper* limit of recommended CDA days is provided for each activity. Administrative roles not listed below may still be eligible for CDA days if justified in application. If you have two synergistic administrative roles, the CDA allocation may not be an arithmetic sum of the days listed below. Final allocations are made by the CDA and Executive Committees and is subject to change if the scope of the associated work were to change during the year. CDA days can be re-allocated throughout the year if faculty take on new responsibilities mid-year.

Administrative Role	Departmental Mission	Max CDA up to...
Chair/Anesthesiologist-in-Chief	All	180
Executive Vice Chair	All	126
Division Chief – Obstetrics & Gynecology (+Medical Director II for 4S)	All	50
Division Chief – Ambulatory	All	30
Division Chief – Pediatrics	All	50
Division Chief – Critical Care	All	50
Division Chief – MSA	All	50
Division Chief – Pediatric Cardiac	All	30
Division Chief – Pain Medicine	All	30
Division Chief – Neuroanesthesia	All	30
Division Chief – Cardiac	All	40
Vice Chair for Clinical Affairs	Clinical	100
Associate Vice Chair for Clinical Affairs	Clinical	50
Medical Director of Perioperative Access & Anesthesiology Informatics	Clinical	50
VUH OR Medical Director	Clinical	25
Patient Safety Officer	Clinical	25
VAPIR Director	Clinical	25
Associate Division Chief, MSA	Clinical	15
Associate Division Chief, Critical Care	Clinical	15
Director of Pediatric Anesthesiology Clinical Informatics	Clinical	12
Medical Director of CSSC	Clinical	12
Clinical Director of the OB Anesthesia Division	Clinical	12
Peer Review Committee Chair	Clinical	12
Clinical Service Chief, Perioperative Consult Service/HiRise	Clinical	12
Director of CEBA	Clinical	24
Divisional CEBA Representatives	Clinical	4

Supplies and Equipment Committee Chair	Clinical	12
PATCH Medical Director	Clinical	12
Medical Director - Procedure Preparation Center (VPEC)	Clinical	24
Regional and APS Section Head	Clinical	12
Clinical Director of Anesthesia Services for VCH Radiology	Clinical	6
Adult Chronic Pain Service Medical Director	Clinical	6
Pediatric Acute Pain Service Director	Clinical	6
MCE Medical Director	Clinical	6
Medical Director II - PACU	Clinical	6
CVICU Medical Co-Director	Clinical	18
VUMC Sedation Committee Chair	Clinical	18
Pediatric sedation lead	Clinical	6
MCJCHV Perioperative Medical Director	Clinical	6
Medical Director II - Liver Transplantation Team	Clinical	6
Critical Care: Neuro ICU Medical Director	Clinical	18
Critical Care: Neuro ICU Associate Medical Director	clinical	6
Medical Director of VUH Satellite Anes Services	Clinical	6
Medical Director – ECMO Service	Clinical	6
Critical Care Burn Unit Director	Clinical	6
Medical Director - VCH PACU	Clinical	6
SICU Medical Co-Director	Clinical	15
Vanderbilt eICU Prog. Director	Clinical	6
Medical Director - Cath and EP Labs	Clinical	4
Medical Director II - Orthopedic Anesthesiology Team	Clinical	4
FEL Medical Director	Clinical	4
Medical Director of SHSC	Clinical	4
Vanderbilt Surgery Center (VSC- previously VBJ)	Clinical	4
Dir of Divisonal Quality Improvement	Clinical	4
Associate Vice Chair for Education, Core Program Director	Education	84
Vice Chair for Education	Education	84
Director Resident Simulation Prog	Education	44
Critical Care Fellowship Director	Education	40
Cardiothoracic Fellowship Director	Education	40
OB Fellowship Director	Education	40
Pediatric Fellowship Director	Education	40
Pain Medicine Fellowship Director	Education	40
Regional Anesthesia Fellowship Director	Education	40

Director of Medical Student Education	Education	24
Assoc PD to Core Program (2)	Education	21
Associate Fellowship Director - Pediatrics	Education	12
Associate Fellowship Director - Critical Care	Education	12
Associate Fellowship Director - Cardiac	Education	12
Director of Vanderbilt Anesthesia Global Health & Development	Education	12
Resident Rotation Director – critical care (multiple ICU rotations)	Education	12
Intern QI Curriculum Director	Education	12
Resident Rotation Director – Periop	Education	6
Resident Rotation Director – GYN	Education	6
Resident Rotation Director – MSA-Ortho	Education	6
Resident Rotation Director – Regional	Education	6
Resident Rotation Director – Ambulatory-JR and SR [COMBINED]	Education	6
Resident Rotation Director – MSA	Education	6
Director of Perioperative Echo (Clinical/Faculty aspect)	Education	12
Resident Rotation Director – TEE	Education	6
Residency or Fellowship Recruitment Team - per day (set in Sept per PD)	Education	6
Associate Fellowship Director - OB	Education	6
Resident Rotation Director – PACU	Education	6
Resident Rotation Director – NORA	Education	6
Resident Rotation Director – VIA	Education	6
Resident Rotation Director – Vascular/Hepatic	Education	6
Resident Rotation Director – Peds Jr and Sr [COMBINED]	Education	6
Resident Rotation Director – Research	Education	6
Resident Rotation Director – OB Anesthesia Jr and Sr [COMBINED]	Education	6
Resident Rotation Director – CT	Education	6
Resident Rotation Director – Chronic Pain Jr and Sr [COMBINED]	Education	6
Resident Rotation Director – VA CV	Education	6
Resident Rotation Director – Neuroanesthesia Jr and Sr [COMBINED]	Education	6
Resident Rotation Director – Professional Development	Education	4
Clinical Competency Committee - Promotion Advisors (N=8 members)	Education	4
Director of Mock Oral Program (Residents)	Education	4
FCCS Course Director	Education	0
Program Evaluation Committee Members (N=8 members)	Education	0
Non-ACGME Perioperative Medicine Fellowship Director	Education	0
Non-ACGME Global Anesthesiology Fellowship Director	Education	0
Director of International Anesthesiology Programs	Education	0

Associate Fellowship Director - Pain Medicine	Education	0
Vice Chair of Faculty Affairs	Prof. Development	84
Associate Vice Chair for Faculty Affairs	Prof. Development	44
Early Career Task Force Chair	Prof. Development	12
Early Career Task Force member	Prof. Development	4
Vice Chair for Research	Research	84
Director of Clinical Research	Research	25
BH Robbins Program Co-Director	Research	6
Pediatric Research Leadership	Research	6
Precision Perioperative Medicine Leadership	Research	6