Linen Management Tips:
- Linens are stored in a covered cart with solid bottom.
- Uncovered linens in storage areas can be contaminated with dust!
- Clean linens should be transported in a manner that always preserves cleanliness.
- Do not leave patient bed or stretcher covered with clean or dirty linen in a public corridor.

Supply Storage Tips:
- Clean/Sterile supplies must be stored separately from soiled/used supplies.
- Clean/Sterile supplies are stored in clean areas, cleanliness is maintained and seals remain intact.
- All supplies are at least 6” off the floor.
- All storage is 18” below the lowest point of the sprinkler pendant.
- Do not store supplies around or under a sink. These items can be damaged or contaminated by water.
- Make sure all medical/surgical supplies and patient nutrition items are not expired.